



PARISH COUNCIL OF CLAVERDON

Minutes of Council Meeting 12th December 2017

Present Councillors S. Lawton (Chairman) : Councillors M. Wilcox : H Spiers: P. Bicknell :
D Middleton.
County Councillor J. Horner
5 members of the public

Apologies for absence.

Apologies have been received from Councillor Dargan, who is away on Business and District Councillor Richards, due to other commitments.

Declarations of Interest

No Declarations of Interest were made at this meeting.

1 Minutes of the last Meeting.

1.1 On the proposal of The Chairman and with all in favour, the minutes of the Council Meeting, held on 7th November 2017, were approved and, later, signed as being a correct record.

2 County Council Matters

Councillor Horner reported

2.1 On the matter of Road Safety at The Green,

2.1.1 A meeting with Officers from Highways Division was held at The Green for them to see the problems that are there regarding crossing the main road and the bigger issue of HGVs negotiating, in particular, passing from Lye Green Road to Henley/Station Road.

2.1.1.1 The suggestion has come up to take out the slip road for traffic passing from Henley Road in to Lye Green Road and split The Green in to two sections with a wider carriageway for Lye Green Road traffic between the two parts of The Green. However it was noted that the gradient on Lye Green Road, at this point, would possibly be too steep to permit this.

2.1.1.2 There was some discussion on the point during which it was highlighted that when traffic is heavy, the only sensible way to exit Langley Road and cross in to Lye Green Road, is to stagger the crossing by initially turning left and then right up the slip road and it was questioned whether even with a wider 'mouth' to the Lye Green Road this would be any improvement.

2.1.1.3 Noting that in the past proposals have been put forward for traffic calming measures, by Mr. Paul Boileau, which were supported by the Parish Council although never picked up by Highways, it was suggested that he should be approached to consider this matter. This was felt to be well worth investigating.

2.1.2 Regarding the Accident on Henley Road, Councillor Horner said a copy of the independent report has been passed on to Highways Section and many of the findings in it reflect what the Officers say.

2.1.3 Moving on to the matter of speeds through The Village and with reference to the recent accident on Henley Road, The Chairman asked if speed checks in the area between The Crown and the Kington Lane Junction could be made. Councillor Horner said that he would circulate information that had previously been obtained on this. The Chairman went on to say that it is clear that extending the 30 mph limit all the way to Kington Lane should be seriously considered as this could not possibly be an expensive operation and there is no good reason why Highways should resist. On the matter of the independent report that has been produced, following the accident, it is plain that it is completely at variance with what the Officers are saying, relative to safety in this area and more notice should be taken to it. Councillor Horner said he has passed it on to the Highways Officers.

2.2 On Education, Councillor Horner said that WCC will be receiving additional funding to extend secondary schools.

3 District Council Matters

No district Council report this month

4 Public Questions

4.1 Dorothea Mitchell Hall

- 4.1.1 *Mr. David Viles requested clarification on the matter recorded in the November Minutes regarding the Dorothea Mitchell Hall. The minute in question suggested that stemming from the problems that had arisen, from in particular weddings, at The Hall, there is a section of nearby residents that would like to see The Hall closed. Mr. Viles asked who had made the comment and what is the reasoning behind it.*
- 4.1.2 *There followed an exchange of views between the Public present and Council Members, regarding the difficulties in which The Hall management currently finds itself, in the course of which:*
 - 4.1.2.1 *It was ascertained that the specific point raised came in District Councillor Richards report and The Chairman referred Mr. Viles to The Councillor for clarification.*
 - 4.1.2.2 *It was pointed out due to the difficulties that have arisen, there are now virtually no outside bookings for the hall in the foreseeable future, and without them it cannot possibly continue to operate. Councillor Middleton said it had come very close to being closed down, and should this happen it was almost inevitable that the site would become a building site for new houses and The Village would undoubtedly lose a valuable asset.*
 - 4.1.2.3 *There was some discussion on the reason for the lack of bookings and it was concluded that the thing that seems to have made the most difference in weddings bookings, is that of insisting on a finishing time of 11:00 p.m. instead of 11:30 p.m. It was also noted that there had been no problems raised prior to 2016.*
 - 4.1.2.4 *Mr. Viles said that Residents, local to The Hall, do not wish to see it closed down and the minutes of this meeting must record this. The value of its remaining open and utilised for its original purpose is fully appreciated. The Chairman said that Council hears and will heed what is being said.*

5 Planning.

5.1 Update on previously considered applications.

- 5.1.1 **Fobello 1702781/FUL** - Replace existing single storey garage with 2 storey side extension and alterations to appearance of dwelling.
 - 5.1.1.1 *A Response of No Objection was agreed at Council Meeting 5th October 2017, to a Variation of materials under approved scheme 17/00809/FUL*
 - 5.1.1.2 *The Application Approved 3rd November 2017*
- 5.1.2 **The Ridge 17/02558/VARY** – Variation 2 and 5 of planning permission 17/00210/FUL for the 'replacement dwelling with integral garage an associated works' variation seeks to amend driveway access.
 - 5.1.2.1 *CPC submitted an objection to a second access drive at the time of the original application, and the requirement subsequently withdrawn, with the application being approved in this condition. This application to vary the approval and reintroduce the second access was then submitted and The Council again repeated the objection.*
 - 5.1.2.2 *With the views of The Council being at variance with that of the Planning Officer, the application was referred to Committee for a decision when the decision of the committee was to approve the Application. The Notification of the Decision, confirming this was circulated on 18th November.*
- 5.1.3 **Heart of England Farms 17/01698/FUL** – Retrospective application for installation of bulk feed silo for use in connection with Game Bird Enterprise.
 - 5.1.3.1 *CPC submitted an objection on grounds that there have been various applications amounting to four Silos in the past, in this same area, all of which still apply in this case. Of those four units, three were refused and the fourth withdrawn, pending an overall site utilisation review. The review was carried out but did not cover the Silos.*
- 5.1.4 *The Planning Officer, being minded to approve the application, the matter was referred to The Planning Committee on 22nd November 2017 with a recommendation to approve. On a vote of four to three the application was approved by The Committee. The Chairman noted that during the course of presenting the case to the committee, the point was very strongly made about the continued expansion of the scale of operation on the site and that this cannot be allowed to continue.*
- 5.1.5 **The Old Vicarage 17/0350/TREE** – Sundry work on 14 Trees/Hedging
 - 5.1.5.1 *Having circulated the application to Councillors for comment, CPC Returned response of 'No objection' and The Application was subsequently Approved 16th November 2017.*

5.1.6 **Heart of England Farms 17/01698/FUL** - Retrospective application for installation of bulk feed silo in connection with Game Bird Enterprise.
CPC Objection submitted on grounds of Green Belt intrusion and contrary to Local District Plan 2000. Referred to Committee 22nd November with the Planning Officer's recommendation to approve. Application Granted at Committee with the proviso that within two months of the cessation of the use of the land for game bird rearing, the silo will be removed in its entirety.

5.2 Applications Received and having a Response Date Inter-meeting

5.2.1 Claverdon Recreation Field 17,03245/FUL – Proposed single storey extension to sports pavilion
The Application can be viewed on line using the link

5.2.1.1 Following e-mail circulation of this application for comment, a response fully supporting the proposal was submitted.

5.3 Applications Discussed at this meeting.

5.3.1 **2 Cloverdown, The Green 17/03476/TREE** - T1 - Field Maple - Remove H1 - Privet – Exempt

5.3.1.1 Following discussion, it was agreed that 'No representation' be made to this application.

1.1.1 **Fieldway, Langley Road 17/03340/FUL** - Extensions and alterations to remodel existing bungalow including raising part of the roof.

1.1.2 Following discussion, it was agreed that 'No representation' be made to this application.

1.1.3 **Rose Cottage, Star Lane 17/03491/FUL** – Proposed Two Storey Side extension.

1.1.4 Following discussion, it was agreed that 'No representation' be made to this application.

1.2 Other Planning Issues

No other Planning Issues raised at this meeting.

2 Neighbourhood Plan

2.1 Update on present situation.

2.1.1 The Chairman said that the Neighbourhood Plan is almost completed, ready for pre-submission consultation, when it will open to comment from local businesses and organisations and The Village Residents.

2.1.2 Prior to display and circulation it is required that, as the Qualifying Body, The Parish Council must approve The Neighbourhood Plan to be released for Public Consultation. A copy of The Plan was circulated with the agenda papers, and on the proposal of The Chairman, with all in favour, The Neighbourhood Plan as circulated was approved to be released for Public Consultation.

3 CLASP

3.1 RTA Henley Road

This matter was covered at Item 2.1.2 as a County Council Issue.

4 Recreation Field

4.1 Pavilion Extension

Planning Application has been accepted by the Planning Office and released for Public Consultation with a closing date for comments of 1st December. Council has returned a response supporting the proposal.

4.2 Trees

4.2.1 Elderberry adjacent to boundary wall of The Old School Cottage

4.2.1.1 This is a self set tree that has grown to such a size that the roots are felt to be putting the boundary wall footings and drains of the cottage at risk. Council has been requested to have the tree removed, to prevent this, to which end an estimate has been obtained for £180 to carry out the work. Following some discussion it was agreed that the work could be put in hand, bearing in mind that as it is within the Conservation Area it will need Planning Consent.

4.2.2 Oak Tree in the Border between The Recreation Field and Ambleside.

4.2.2.1 Council has been requested to deal with the dead wood in the canopy of the tree for which two estimates have been obtained to take out the dead wood, lift and balance the Crown, one at £1000.00 the other at £380.00. Following Discussion, it was agreed that the work could go ahead at the lower estimate, providing that the cost was shared with Ambleside (as minuted at the last meeting). Like the Elderberry, this will need clearance from Planning department.

5 Footpaths/Bridlepaths

5.1 *The Chairman said that as far as he is aware there is no work required at the present time in keeping the footpaths clear. There was some discussion regarding access gates on the footpaths, and whether assistance is still available from WCC in the provision of new gates. This to be checked out.*

6 Yarningale Common

6.1 *Trees adjacent to Dingleberry Cottage*

6.1.1 *A further estimate has been obtained for dealing with the trees overhanging the house at Dingleberry Cottage and the two dead trees at the opposite side of the garden (reported at the last meeting), this amounting to £1,500 compared with the first of £480. Following discussion, it was agreed to go ahead with the lower estimate.*

7 General Other matters including any arising from Earlier Meetings and not already covered.

7.1 *Claverdon Community Land Trust*

7.1.1 *e-mail received from County Councillor J. Horner (logged in post at Item 12.10) explaining that CCLT has applied to District Council for a grant to further its activity in The Village, to which SDC has indicated that it is likely to be granted, providing that it is supported by The Parish Council.*

7.1.2 *The objectives set by CCLT in respect of housing needs of the village, generally fall in line with those of The Council, and The Chairman suggested that The Council should show support for this. This was agreed*

7.2 *Claverdon School.*

7.2.1 *An e-mail was received (logged as Item 12.11 in the Post Received) from The Chairman of the School Governors, Mr. Steve Wilson, explaining that there is currently a vacancy on the Board and asked consideration of a Councillor to fill the post.*

7.2.2 *Mr. Wilson attended the meeting and explained that this would be of great benefit and would be very much welcomed by the board members, as it would promote closer working between The Council and The Governors to the benefit of the all parties.*

7.2.3 *Councillor Spiers said that, if it were the wish of The Council, she would be happy to take this on, her own children having attended the school and she having been involved in supportive work in the past. The Chairman thanked her for the offer, and proposed that it should be accepted. This was agreed with all in favour.*

7.3 *New Parish Clerk.*

7.3.1 *Updating The Council on the position with regard to the appointment of the new Clerk, The Chairman confirmed that he had received satisfactory references in respect of Margo Key, and it was agreed that Councillor Wilcox would now issue the formal Employment Contract to her.*

8 Post Received

12.1 WCC Localities and Communities

Scam Awareness update for November (Circulated by e-mail).

12.2 Warwickshire Police and Crime Commissioner

Warwickshire Crime and Police Commissioner's November Update (Circulated by e-mail.)

12.3 Alcester North SNT

Weekly update and prompt w/c 12th November 2017 - two Claverdon Mentions, Burglary from Business Premises, Langley Road two porta Cabins broken in to and doors and light damage : Suspicious Black Vehicle seen to drive up and down slowly - Bearded Driver. No offences disclosed. (Circulated by e-mail).

12.4 WCC Localities and Communities

Scam Awareness update for November. (Circulated by e-mail).

12.5 WCC Public Health

Director of Public Health Report 2017. (Circulated by e-mail).

12.6 WCC Healthwatch Warwickshire

Healthwatch Warwickshire News update for November 2017. (Circulated by e-mail).

12.7 County Councillor J. Horner

County Council November Report. (Circulated by e-mail).

12.8 Steve Wilson - Chairman of School Board of Governors

e-mail received saying that there is a vacancy on the Board of Governors at the present time and asking if there would be any interest in a Council Member filling the post, suggesting that this would be a benefit to both parties and the Community. (Circulated by e-mail).

12.9 Alcester North SNT

Weekly update and prompt w/c 13rd December 2017 - One Claverdon item noted in Langley Road - Silver Renault Traffic Van seen acting suspiciously in the road.

12.10 County Councillor J. Horner

e-mail circulated regarding SDC Grant to the Claverdon Community Land Trust - Entered as Item 11.1 on the agenda. (Circulated by e-mail by JH).

12.11 School Governors

e-mail received from Chairman of the school governors' committee regarding vacancy on the Committee. Circulated To Councillors and included on the agenda for consideration at item 11.2

9 Finance

9.1 The Budget Item was deferred to the January meeting.

9.2 On the proposal of The Chairman and with all in favour, payments due to date, as below were approved together with the account projection to end December.

Date	Item	Cheque No	Current Account	Debits	Deposit Accounts	Total
			Deposits			
30 Nov 17	Projected Balance		£24,649.51		£36,293.87	£60,943.38
05 Dec 17	<u>Payments for Approval</u>					
	R.C. Lees - November Salary and Admin Expenses	2143		£505.52		-£505.52
	Item	Amount				
	Salary	£586.00				
	Office Allowance	£18.00				
	Postage	£2.75				
	Travel including 21.6 Vehicle Miles	£9.97				
	Land Registry Searches of Land Ownership for reference in respect of Neighbourhood Plan	£6.00				
	Less Tax Paid to H.M.R.C. (Cheque No. 2144)	-£117.20				
	Total	£505.52				
05 Dec 17	H.M.R.C. - November PAYE	2144		£117.20		-£117.20
05 Dec 17	Claverdon PCC - Parish Magazine Insertion for 2018	2145		£315.00		-£315.00
06 Dec 17	Opus Energy - Pavilion Electricity to 22 October	DDI		£18.90		-£18.90
15 Dec 17	Severn Trent - Pavilion Water Supply	DDI		£33.54		-£33.54
05 Dec 17	Kaymark Computer Maintenance - Anti-Virus renewal for Computer	2146		£33.60		-£33.60
05 Dec 17	Ian Price - Mowing on The Green and Dorothea Mitchell Hall Verges	2147		£144.00		-£144.00
	<u>Receipts and/or Transfers</u>					
07 Dec 17	Hewlett Packard - Cash Back on Printer Purchase	BACS	£20.00			£20.00
	Projected Interest on Reserve and Deposit Accounts				£10.53	£10.53
31 Dec 17	Projected Balance		£23,501.75		£36,304.40	£59,806.15

10 Meeting Dates

10.1 Dates agreed to end of the year are : January 9th : February 6th : March 6th