

CLAVERDON NEIGHBOURHOOD PLAN GROUP

Minutes of Group Meeting 3rd April 2017

Present : *Mr. John Cronin (Chairman) : Councillors Simon Lawton : Hazel Spiers : Nick Dargan : David Middleton :: Mesdames Lorna Perkins : Messrs Andrew Williams : Tony Rodger : Mr. Neil Pearce as Consultant.*

Apologies.

Apologies were received from Dan O'Donnell, Charlie Waterworth and John Horner.

1. Minutes of the last meeting.

1.1. On the proposal of The Chairman and with all in favour, the minutes of the meeting held on 13th Feb 2017 as circulated with the agenda were approved and later signed as a correct record.

2. Neighbourhood Development Plan - Review of outstanding sections.

The Chairman said that with the sections 1 - 3 having been agreed at the last meeting it was only necessary to review those that were listed in the agenda. As each was discussed the following points were noted and actions agreed.

2.1. Section 4 - Housing

2.1.1. HS said that she has been in touch with Sarah Brooke-Taylor (Rural Housing Enabler of WRCC) who has advised that the two previous housing surveys carried out in the village are now considered to be out of date, and in any event the second one has never been recognised by the District Council. In the circumstances, it is strongly recommended that a new survey be carried out to qualify any housing requirements that are called for in the Neighbourhood Plan. WRCC would carry supply questionnaires and analyse the returns and produce the final report. The only input that would be required on the part of The Village would be that of arranging the distribution of the questionnaires, and even this could possibly be done through The District Council.

2.1.2. It was noted that John Horner, on behalf of the Claverdon Land Trust, has produced a modified version of the WRHA Survey Questionnaire but results from this would not be acceptable to the Inspector, if quoted as source evidence for housing requirements in the Neighbourhood Plan. Simon Lawton confirmed that The Council intends to have a housing survey carried out, through WRCC and will contact Sarah Brooke-Taylor to put this in hand.

2.1.3. There are two parts in this section needing confirmation -

2.1.3.1. NP confirmed that the number of recognised extant planning permissions in The Village is 25 and this will be recorded in the next issue of The Plan.

2.1.3.2. The source of the stated desire for there to be no additional standard housing development or for specialist residential accommodation in The Village needs to be added. SL to check and supply the figures.

2.1.4. The remainder of Section 4 was agreed as complete.

2.2. Section 5 - Economy

2.2.1. In figure 3, Local businesses and employers - Addresses required to be added.

2.2.2. Home based businesses should be listed but not including anything that could be described as 'Working from Home'. Note to be added that the list is not comprehensive.

2.2.3. TR and NP to liaise on this section.

2.3. Section 6 - Natural Environment

2.3.1. The situation with the old Boys Club field, at the rear of The School is that discussions are going on with the Owners (the charity Ambition) regarding its continued use by the school. There was a certain amount of discussion as to whether it should be included in the open spaces listing, but generally agreed that it should.

- 2.3.2. *Any Valued Landscapes and /or Views in and around The Village need to be listed, with an explanation as to why they are considered important. Lorna offered to circulate a preliminary suggestion list for comment. Alternative ways of showing the location of such things, as used in other Neighbourhood Plans, were shown and it was agreed that it would best be done marking up a Claverdon Footpaths and Bridlepaths Map which, Neil Pierce said, he could get digitized.*
- 2.3.3. *In the Designated Green Spaces Section, where possible, the ground area should be included together with a map of location. NP said that he can obtain the data.*
- 2.4. *Built environment section 7*
 - 2.4.1. *This section is completed - no further changes required.*
 - 2.4.2. *There has been previous discussion as to whether the Village Design Statement should be updated. Looking at it again, it was concluded that it would be preferable to do so and SL confirmed that The Council will carry this out.*
- 2.5. *Community, Sports & Leisure section 8*
 - 2.5.1. *This section is completed - no further changes required.*
3. *Public Meeting.*
 - 3.1. *A (smaller than earlier considered) presentation is to be included at the Annual Parish Meeting in May, with the opportunity for the public to comment and ask questions. LP and SL to work together on this using a power point presentation if possible.*
4. *Budget*
 - 4.1. *Asked whether there will be additional funding available after the end of next year, NP because the rate at which Neighbourhood Plans has been lower than anticipated, it looks like further two years of funding will be made available. Also there will be additional funding for Technical Support in areas where housing allocations will be made.*
 - 4.2. *SL said that he will be shortly be putting an application for the full outstanding amount of the presently available money.*
5. *Other Business*
 - 5.1. *The question was raised as to what follows after having a public discussion on the outline of the Neighbourhood Plan that is being put together by this group, and whether The Group is coming to the end of its work. NP commented that the document that we are preparing would have to be cleared by SDC to ensure that what is being asked for does not conflict with National or District Policies before going out to Public Consultation and it will also have be cleared by an independent Examiner for compatibility with European Union Obligations. There may alterations required in this process and these should be included in a final draft before its going out to consultation. If alterations are required from this, they should be incorporated and a possible further consultation(s) could result. Only on completion of this can the document be put to a referendum (on the basis of the Electoral Roll of the village) which will be Considered to be passed on the basis of a simple majority of 51% of the number of votes cast (this is **Not** the same thing as 51% of the number on the electoral roll). Only when this is completed does the document become lawfully required to be considered when the District Council is considering things like Planning Approvals etc.*
6. *Dates of Next Meetings*
 - 6.1. *Currently agreed future meeting dates are 15th May and 10th July. With the presentation at the Annual Parish Meeting taking place on 17th May, it was suggested that it could make more sense have the NPG meeting shortly after, rather than before. This was generally agreed and The Chairman will circulate a suggested timing.*