



PARISH COUNCIL OF CLAVERDON

Minutes of the Council Meeting 6th November 2018

Present: Councillor Lawton, Councillor Dargan, Councillor Wilcox, Councillor Spiers, Councillor Bicknell & Councillor Meeson, together with 9 members of the public including Mr. & Mrs. Day, Mr. Jackson and Mr. Sanger.

Apologies for absence.

Apologies have been received from Councillor Middleton who is away, & District Councillor Richards whose work has taken him abroad.

Declarations of Interest

There were no declarations of interest

1 Minutes of the last Meeting.

1.1 On the proposal of the Chairman, the minutes of the Council Meeting held on 2nd October 2018 were taken as read, approved by the Councillors present and later signed as representing a correct record.

2 County Council Matters

- 2.1 General Report. The Budget. 1 billion pledged for social care, with 20% of that for Children. This is insufficient to cover the extra required and will result in an extra 2% on Council Tax. Money has been issued for road schemes. As a result, work has begun on the design of a new relief road to aid congestion on A45, Stoneleigh, A4 to the west of Coventry and the A45. WCC is to invest in 14 replacement gritter lorries. There is more money for pothole repairs, but County Councillor Horner believes we will not see any noticeable improvement. Following a recent meeting at Earlswood, County Councillor Horner is going to write to the Chief Constable to ascertain why a PCSO at the meeting gave support to dash cams and privately-operated CCTV cameras, which is at odds with the Police stance on ANPR cameras. The split between Warwickshire Police and West Mercia has been well publicised, however, discussions continue on whether the relationship can continue but on a more balanced basis for both parties.
- 2.2 Request to extend the gritting route to commence at the entry to Langley Road off the A4189 and returning to the A4189 via Church Road to accommodate children reaching the School during bad and snowy weather. Councillor Spiers advised that following a meeting with the Head, there is a need for this road to be gritted to keep the school open. County Councillor J. Horner advised that changes to the route could not be made and to get grit bins with residents or local farmers spreading the grit & the grit would be free. The Chairman explained that as Claverdon is a village out in the countryside, the roads needed gritting to so that the vehicles can reach the school to enable it to be kept open. County Councillor J. Horner asked whether the Parish Council can fund farmers to spread the grit?
- 2.3 Road safety projects. The Green. County Councillor Horner has revisited the location with the new Manager at WCC. The gradient is too steep and there is no history of serious accidents. However, the review conclusion, not in writing, was that if the new design is not as dangerous as the existing layout, then the design would be accepted. County Councillor Horner will double check with the new Manager that if Claverdon Parish Council pay for the design and it is safer, then WCC will be commit funds to the scheme to bring it to fruition. The Chairman needed this reassurance before the Parish Council can commit funds to a design scheme.
- 2.4 Road Safety Project – The turning into DM Hall from A4189. Again, as there is no history of serious accidents it is difficult to gain support. County Councillor J. Horner feels that there is a reluctance on both schemes and wants discussion with the Portfolio holder to ascertain if these are blocked solely on the grounds of no or a low accident history. Update at the next Parish Council meeting.
- 2.5 Speeding – Response from Highways Speed Team to explain the differences in Police and actual speed recordings. No update provided.
- 2.6 School Matters- Councillor Spiers, on behalf of Dan Powell, the Head teacher, asked whether (1) The status of the zig zags at the school can be changed to make it enforceable that vehicles do not park on them. County Councillor J. Horner will check whether anything is enforceable following the changes made in London and revert. (2) A zebra crossing could be placed on Langley Road near Breach Lane for the school children crossing. The meeting discounted a raised road platform as too costly. County Councillor Horner will put in a request to review whether a zebra crossing can be placed at that location as there was some

money left over from the bus route scheme. Councillor Bicknell recommended that County Councillor Horner's details be passed to Dan Powell so that the zebra crossing can be discussed directly.

3 District Council Matters

3.1 No District Council Report was provided this month.

4 Public Input

4.1 No matters were raised by the public present at the meeting.

5 Planning.

5.1 Update on previously considered applications.

5.1.1 Old School House, Langley Road Claverdon – 18/0237/FUL. Demolition of existing conservatory and construction of single storey rear extension. The planning application was granted by SDC on 11th October 2018 with conditions.

5.1.2 Denemoor Lye Green Road – 18/02572/TREE. Repollard and pruning of 7 trees was approved by SDC on 12th October 2018

5.1.3 St Michaels & All Angels Church – 18/02774/TREE. T1 Holly fell. The application was approved by SDC on 23rd October 2018.

5.1.4 Hope Cottage, The Green – 18/02741/TREE. T1 Beech fell. The application was approved by SDC on 23rd October 2018.

5.2 Applications responded to between meetings

5.2.1 High Steps Henley Road, Claverdon – 18/02529/FUL. Proposed conversion of existing garage/office to form ancillary accommodation. The Councillors reviewed the application and after due consideration made a response of No Representation on 31st October 2018.

5.2.2 Land adjacent to 41 St Michael's Road – 18/02743/FUL - Erection of a single dwelling including vehicular access from St Michael's Road. The Councillors reviewed the application and after due consideration lodged an objection to the application on 2nd November 2018.

5.3 Applications for Discussion at this meeting

5.3.1 Hercules Farm Henley Road – 18/02903/FUL. Demolition of existing agricultural outbuildings and erection of four dwellings, together with access and landscaping, at land at Hercules Farm, Claverdon. The Councillors discussed the application. After due consideration, the Councillors believed that the application for 4 houses to be not be materially different to the application for 5 houses which is the subject of a planning appeal (item 5.4.2 below) and therefore The Chairman recommended that the Parish Council object on the same grounds including the proximity to the Conservation Area, being within Greenbelt and inappropriateness. Councillors supported the objection.

5.4 Other Planning Issues

5.4.1 Land off Langley Road Claverdon – 18/01410/FUL. SDC Planning Officer delisted the planning application from the Agenda for the Committee Meeting due on 17th October 2018 because the Developer's Agent advised that independent professional advice was being sought in connection with the land site levels. The Chairman confirmed that the report & documents submitted to SDC were provided to Councillors on 5th November 18 for consideration and that a response is not required by SDC Planning until 19th November 18. The Chairman requested the Clerk to seek from Alison Young, the case officer, their opinion of the technical detail and that the Councillors would consult on line as there had been insufficient time to review the details. Councillor M. Wilcox advised that he had been made aware by residents that they welcomed the disturbance to have the paddock reinstated and they had not been consulted as to whether it would be a nuisance or otherwise. Phil Sanger, who is buying one of the houses being built by Jackson Developments, wanted to know what the Parish Council objections were as there was a large amount of water building at the site and drainage needed to be installed. He believed Jackson Developments had cooperated and that there was no erosion or slippage whatsoever. Councillor Dargan reminded those present that the focus needs to be on how we have all reached this point and that the Parish Council have no objection if the paddock is reinstated. Phil Sanger complained that if that was the case then why is there a retrospective planning application process. The Chairman explained that though the retrospective planning application has been made, the Parish Council are entitled not to change their minds. The Chairman was present in the neighbour's property when earth removal was undertaken and the building

shook. The Chairman advised that the Parish Council were not going to debate their response at the meeting and that he hoped that the matter would be tested at a Planning Committee meeting.

5.4.2 Hercules Farm Henley Road – Planning Inspectorate reference APP/J3720/W/18/3207971. Appeal against the decision made by SDC on application 17/00421/FUL in January 2018 for the demolition of existing agricultural outbuildings and erection of five dwellings, together with access and landscaping. After due consideration of the content of the appeal, the Parish Council have already submitted a response maintaining their original objection.

5.4.3 The Fieldings Langley Road – Update provided by the Enforcement Officer at SDC following his recent visit. The site is the subject of a further visit and the final position will be advised to the Parish Council and the Ward Member. The Chairman explained that Enforcement may consider the changes to be sufficiently immaterial to warrant a retrospective planning application. Councillor M. Wilcox asked the Chairman to request that District Councillor Richards consult with the Parish Council before responding to the Enforcement Officer on the matter.

6 Neighbourhood Plan

Some of the Neighbourhood Plan Steering Group met on 22nd October 2018 to conduct a final review of the draft document. The changes have been processed, and the revised document issued to the Neighbourhood Plan Steering Group for a final read and written confirmation that each member approves the document. The process is to conclude by 9th November 18, when the final draft Submission Version will be sent to Avon Planning Services Limited, the Neighbourhood Plan Consultant, to progress to the next stage with the Local Planning Authority. The Neighbourhood Plan Steering Group now commence work on the Consultation Statement – estimated date for completion is end November.

7 Policing, CLASP & CASE.

Councillor Spiers provided the update for CASE

- There is a CASE meeting arranged for 7th November
- Leaflets on the ANPR have been distributed around The Village. Those who have been burgled have expressed their relief at the action being considered.
- 2 sites have been secured and a third is under negotiation along with discussions for one close to the Red Lion. A further location is required on Lye Green Road
- The WhatsApp “Keep em peeled” is working really

The Chairman noted that some residents were concerned that this was a black mark on the area and that they believed it may affect house process. Councillor N. Dargan advised he had recently been asked by Police for his CCTV footage to assist in a recent incident, but unfortunately, the footage did not help.

8 Recreation Field.

8.1 Update on the Tender process. A third tender will be sought once funds are in place as it will take time to secure grant funding. The 2 contractors who have quoted have been told that work will not commence in November/ December as previously thought. The decision to seek grants as opposed to selling an asset will take time and will inevitably mean that the work will not complete before the commencement of the cricket season.

8.2 Grant Funding Update –

8.2.1 Sport England Community Asset Fund. The Chairman thanked Anthony Darch and the Clerk for completing the application to Sport England for up to £120k to fund the work required to refurbish the Pavilion and remove asbestos. The application process may result in a decision in 6 to 8 weeks’ time.

8.2.2 WALC Community Grant – An application for funding up to £8000 is being compiled along with Emma Foulerton for the children’s’ play area. 3 quotes have been obtained. The application is to be submitted early December to accommodate the WALC review panel quarterly meeting scheduled for January 19. The Chairman noted costs provided for the new playground and believes these will need to be reviewed once any funding has been received.

8.2.3 Possible planning application for the proposed enlarged play area. It is intended to obtain a view from the planning authority on the play area before work commences.

8.2.4 Councillor Spiers to provide details of other grant funding organisations to the Clerk following a recent visit to a football ground.

- 8.3 ROSPA Playsafety Annual Audit of Children’s Play Area.
The annual report identified no areas that are classified as “red”. The gate post into the 7 and under play area is going to be stabilised & The Chairman confirmed that only essential expenses would be undertaken on the existing play areas for the time being.
- 9 **Footpaths /Bridlepaths**
- 9.1 The Boys Club Field & Ambition. Councillor Spiers met with Dan Powell, the Head at the School to jointly agree proposals to be put forward to Ambition in connection with the recreation field. The school hold authority to use the recreation field and the right of way. In the light of this the Chairman thought that the gate should be unlocked to the right of way from Breach Lane. After consideration by the Councillors, it was agreed that the Clerk should draft a proposal for the School and Parish Council to review on the basis that a rent is paid to Ambition with the intention of restoring the field for recreational use by the village for many years to come.
- 9.2 The Map of the Parish Footpaths & Bridleways. The quote received for artwork reproduction of £425 and 1000 copies at £495. (500 copies £403) was considered by the Councillors & approval was given for the work to be done to produce 1000 maps. The electronic version can be placed on the Parish Council website. The Councillors saw no benefit from seeking to sell advertising space due to the additional costs to do so.
- 10 **Yarningale Common**
- 10.1 Ecologists at WCC have started to look at the detailed management plan for Yarningale Common and their update is awaited shortly.
- 10.2 Plan to set up a conservation or friends type group. The Chairman requested in the Parish Council meeting of 2nd October that anyone who wanted to be a part of a working party should let the Chairman or the Clerk know by email. No communication has been received from anyone who attended the last meeting from Yarningale Common.
- 10.3 Quotes are being obtained to repair the holes at the entrance to the car park at Yarningale Common
- 11 **Dorothea Mitchell Hall**
- 11.1 Summary details of the 3 quotes obtained had been circulated to the Councillors for their consideration and discussion. The quotes range from £2200 to £2900 plus VAT for a 3 panel, hardwood notice board of approx. size 2200mm by 1100mm. After consideration the Councillors declined the quotes as too expensive and requested that local carpenters be consulted on the requirements.
- 11.2 Councillor Spiers advised that the Trustees at DM Hall were unsure whether they could accommodate the request to hold the donations from the public for the funds for the play area. The matter was being considered further at a meeting of the Trustees, just prior to the AGM. Councillor Spiers will update the Parish Council at the next meeting.
- 12 **General Other matters including any arising from earlier Meetings and not already covered.**
- 12.1 Claverdon K6 Telephone Kiosk. County Highways provided the S171 Application form for the request to remove the telephone kiosk. The application form is being reviewed to ascertain whether approved contractors have the necessary skills to operate temporary traffic lights and undertake the work. The cost of the Application is £286.00 and after consideration, the Councillors approved the expense and authority to progress the application form. Thank you to Peter Morgan and David Hunt for all their hard work and input to date. The Chairman undertook to speak to the home owner who’s property is behind the telephone kiosk. Final costs are to be compiled before any relocation is approved.
- 12.2 A planning application is necessary to relocate the telephone kiosk
- 12.3 VASA have requested a donation of £500 from Parish Council’s as they need extra funding to continue to provide the service. The Clerk is awaiting a response on usage of the service within Claverdon, from VASA. The Chairman deferred a decision until the response is received.
- 12.4 Any Other Business
- 12.4.1 Claverdon School – Councillor Spiers advised that the Head wants to be more involved with the Village and would like the agendas and minutes from the school meeting published on the Claverdon Parish Council website. After consideration, the request was declined by Councillors as access to amend and update the website had to be restricted for security reasons. Councillor Dargan recommended that the Parish News be the vehicle the school should use.

- 12.4.2 The Councillors wished to note the sad passing of Ron Peace who had contributed so much to Claverdon over the years. Councillor Spiers is to ask Charlie Waterworth to provide a tribute for the Parish News.
- 12.4.3 The Councillors wanted to thank The Crown Inn for the free firework display and the responsible way they informed local residents who had animals.
- 12.4.4 Mowing of the Verges. The Councillors agreed to go tender on the contract once again this year. Councillor Wilcox was tasked with producing a set of performance and standards criteria upon which the tender will be sought.

13 ***Post Received***

Meeting 06 November 2018 - Correspondence

13.01 FW: Alcester Police North SNT. Latest Weekly Report. Sunday 7th October 2018

Burglary Residential. Park Drive. Garden outbuilding broken into and two pedal cycles stolen. White / Mustard coloured Weir ladies' bike and a Matt black / Pewter coloured Wilier Cento bike. Overnight 5th & 6th October. Two other separate suspicious circumstances reported in the area.

13.02 FW: Alcester Police North SNT. Latest Weekly Report. Sunday 21st October 2018

Suspicious Circumstances. Langley Road, Claverdon. Silver Vauxhall Corsa seen in the area a few times. Caller concerned that the occupants may be scoping out the area for crime. The last three letters of the registration number were 'VBS' Friday 19th October. Burglary Residential. Kington Lane, Claverdon. Four men seen to jump over gate onto private driveway. All four were wearing gloves and carrying sharp / pointed tools. The porch to the house has been entered. This has alerted the occupants of the house who have then shouted at the men. They have then run off, getting into a black vehicle (possible a saloon) before driving off. 2.30am Friday 19th October

Details were also provided of the 2 recent break ins at The Village Stores at Shrewley and at the stores on the Old Warwick Road in Lapworth.

13.03 FW: TA Public Sector Partnership Group Conference Celebrating Independence, Investing in Partnerships

Email from John Crossling of WALC advising of the conference on 29th November at Rugby.

13.04 FW: Alcester Police North SNT. Latest Weekly Report. Sunday 28th October 2018

No reported incidents were recoded for Claverdon in the Police report. The report contained safety posters for Halloween. 2 posters will be displayed on the Parish Council notice boards.

13.05 Chairman's Festive Open Evening Saturday, 1st December 2018

Invitation from the Chairman of Warwickshire County Council, Councillor John Cooke inviting members of your council to his Festive Open Evening at Shire Hall, Warwick on Saturday, 1st December 6.30 - 8.30pm.

14 Finance

14.1.1 To authorise payments due to date and approve the account projection to end November 2018. Upon the proposal of The Chairman, payments due as listed below, together with the account projection to the end of November, were approved, with all in favour.

Date	Item	Cheque No	Current Account		Deposit Accounts	Total
			Deposits	Debits		
31 Oct 18	Balance		£38,501.74		£36,433.78	£74,935.52
	Payments for Approval					
3 Oct 18	Mowing Recreation Ground 4 weeks of September	2226		£300.00		(£300.00)
2 Oct 18	Quantity Surveying Services re. extension and refurb of Pavilion at Recreation Ground	2227		£1,500.00		(£1,500.00)
6 Nov 18	Annual Play Area inspection at Recreation Ground	2228		£79.80		(£79.80)
	Item	Amount				
	Office Allowance	£18.00				
	Postage	£6.96				
	Mileage in October - 31.5 miles	£14.18				
	HP Instant Ink	£14.99				
	Printer Paper	£3.25				
	Total	£57.38				
6 Nov 18	Clerk' Expenses for October	2229		£57.38		(£57.38)
6 Nov 18	Clerk's Net salary for October 18	2230		£551.95		(£551.95)
6 Nov 18	Mowing Recreation Ground for October 18	2231		£300.00		(£300.00)
6 Nov 18	Annual Fee for Hosting Claverdon Parish Council Website	2232		£144.00		(£144.00)
6 Nov 18	Claverdon Garden Group. Bulbs for verges and plants for St Michael's Road Planters	2233		£94.85		(£94.85)
15 Nov 18	Water Plus. Water at Recreation Ground	DD		£26.43		(£26.43)
8 Oct 12	Electricity for Pavilion at Recreation Ground. 22 Aug to 20 Sept	DD		£16.29		(£16.29)
6 Nov 18	Electricity for Pavilion at Recreation Ground. 21 Sept to 21 Oct	DD		£13.83		(£13.83)
	Receipts and /or Transfers					
9 Oct 18	Wayleave at Yarningale Common	CHQ	£277.27			£277.27
	Projected Interest on Reserve and Deposit Accounts				£69.58	£69.58
30 Nov 18	Balance		£35,694.48		£36,503.36	£72,197.84

15 Meeting Dates

15.1 Dates agreed are: 4th December 2018, 8th January 2019, 5th February 2019, 5th March 2019 & 2nd April 2019.