



PARISH COUNCIL OF CLAVERDON

Minutes of the Council Meeting 8th January 2019

Present

Councillor Lawton, Councillor Wilcox, Councillor Spiers, Councillor Bicknell & Councillor Meeson, District Councillor P Richards & County Councillor J. Horner (part) together with 6 members of the public

Apologies for absence

Apologies have been received from Councillor D Middleton who is away, & Councillor N. Dargan who is away on business.

Declarations of Interest

There were no declarations of interest

Other

The Parish Council Meeting commenced at 7.15pm. The delay was to accommodate the interest residents took in the prospective Playground Equipment providers' stands situated in DM Hall.

1 Minutes of the last Meeting.

1.1 On the proposal of the Chairman, the minutes of the Council Meeting held on 4th December 2018 were taken as read, approved by the Councillors present and later signed as representing a correct record.

2 County Council Matters

- 2.1 General Report - Communication with the Chief Constable to ascertain why a PCSO gave support to Dashcam & private CCTV cameras, which is at odds with the Police stance on ANPR cameras. It has been explained that Dashcams & CCTV cameras provide details suitable for investigatory purposes only.
- 2.2 Policing Matters – The local Police team reported a general increase in crime across the country and the increase experienced in Arden Division is in line with national trends. A meeting is scheduled between the County Councillor and the Police Inspector to discuss enhanced police presence in Arden funded independent of the Police precept. The indication is that the Police hope to raise their precept by the maximum permitted. Councillor Horner recommended that all incidents be reported via 101. Rachel Gunningham advised that she spent 25 minutes holding to speak with them, when on a pay as you go phone. Councillor Horner said he would ask the Chief Constable if texts can be used.
- 2.3 Small Road Safety Schemes.
- 2.3.1 The Green – Funding was discussed at the Arden Chair & Clerks Meeting on 19th December with Paul Tate in attendance. The Parish Council needed to set aside funds for the Scheme Design and County Councillor Horner has requested WCC to provide the Design Criteria that would apply to the scheme.
- 2.3.2 Turning into DM Hall off the A4189. The widening of the bell mouth of the entrance/exit was approved at the Arden Chairs & Clerks Meeting. As trees needed to be removed, there is a delay whilst Planning Permission is sought. The estimated timescale is 6 months and the Chairman advised that there would need to be advance communication of the process to the Surgery, Community Shop & DM Hall.
- 2.4 The County Council are producing their proposals for the 2019/2020 budget and the 5 year financial plan. They forecast that an additional £40 to £50 million will need to be saved over the next 5 years. Even so the Council's discretionary budget is due to increase from £236 to £267 million during that time. The major part of the increase is in children's and adult social care with the consequence of severe pressure on all non-social care budgets. The Government assumed Councils raised taxes by 3%, the maximum permitted, plus a 2% social care levy when setting central grant funding levels
- 2.5 Extension to the Gritting Route for Claverdon School. The matter is no further forward.
- 2.6 Other – Councillor Meeson asked about traffic calming measures and average speed cameras as a result of experiencing blatant speeding through the Village. County Councillor Horner explained that the Chief Constable was against average speed cameras & there had been insufficient serious road traffic incidents over the last 3 years to secure them. The Chairman reiterated his belief that the 30mph needs extending. County Councillor Horner explained that per DFT Guidance where there are 3 house entrances' within 100-metres then this can be achieved, but unfortunately this was not the case.

3 District Council Matters

- 3.1 General Report. District Councillor Richards reported that the main activity at SDC was setting the budget for 19/20 and there is likely to be a rise in Council Tax of 1.5% on this year. This represents an increase of £2.05 per month on a Band D property. The Budget also included an amount of £1.125m for the Compulsory Purchase of Wellesbourne Airfield & £0.75m for the refurbishment of Elizabeth House. The refurbishment will facilitate better ways of working and allow 2 floors to be rented out. £70k had been allocated for Homelessness Prevention. Councillor Wilcox asked whether there was any money available for Grants. District Councillor P Richards advised that outside of CIL/S106 money, there was the Infrastructure project list which was usually the first port of call. SDC are looking at having a Regeneration Pot, like WDC, but that this was some way away.

4 Public Input

- 4.1 Rachel Gunningham wanted to know who Councillor David Middleton was, as she had not met him and wondered why he was not at the Meetings. The Chairman advised that Councillor Middleton had attended meetings this year & that he had requested absence to stay abroad for a period. This absence had been agreed by Councillors. All Agenda's noted his absence and apologies. The Chairman advised that Councillor Middleton is actively involved in Parish Council matters and receives & communicates Council business by email

5 Planning.

5.1 Update on previously considered applications

- 5.1.1 Ossetts Oak, Yarningale Common – 18/03041/LDE. Planning Permission 04/02293/FUL for the demolition of dilapidated buildings, erection of boarding kennels and garage, refurbishment of workshop to form staffroom and extension to bungalow to form granny annexe. SDC approved this on 2nd January 19 based upon the evidence submitted, an inspection of the site & analysis of relevant planning & building control records & aerial photos of the site, and being satisfied that on the balance of probabilities, that there has been a lawful material commencement of planning permission ref 04/02293/FUL.

5.2 Applications Responded to Inter-meeting

- 5.2.1 Meadowood, Buttermilk Lane, Yarningale – 18/02594/FUL. Erection of Garden store to the side of the existing detached garage. The Councillors, having reviewed the details of the Application between Meetings, and after due consideration made a response of no objection on 7th December 2018.
- 5.2.2 Crimble, Langley Road – 18/03516/FUL. Single storey front, two storey side extension; rear facing dormer window. The Councillors, having reviewed the details of the application between Meetings, and after due consideration made a response of no objection on 7th December 2018.
- 5.2.3 The Old Butchers Shop, The Green – 18/02229/FUL. Alteration and extension to create a first floor 1-bedroom dwelling; alterations to existing dwelling (re-submission of withdrawn application 18/00205/FUL). The Councillors, having reviewed the details of the application between Meetings, and after due consideration made a response on 14th December 2018 in support of the application.
- 5.2.4 The Old Butchers Shop, The Green – 18/02230/LBC. Alteration and extension to create a first floor 1-bedroom dwelling; alterations to existing dwelling (re-submission of withdrawn application 18/00206/LBC). The Councillors, having reviewed the details of the application between Meetings, and after due consideration made a response on 7th December 2018 in support of the application.
- 5.2.5 Four Winds, Kington Lane – 18/03464/VARY. Variation of conditions 2, 3, 4, 5 and 6 to delete conditions 3 and 5, to amend the plan numbers listed under condition 2 and to amend the wording of conditions 4 and 6 to refer to submitted plans/ details. Original description of development: Demolition of the existing buildings and outbuildings and the erection of a replacement dwelling including associated work, proposed gates and detached bat loft. The Councillors, having reviewed the details of the application between Meetings, and after due consideration made a response of No Objection on 18th December 2018.

5.3 Applications for Discussion at this meeting.

- 5.3.1 Barnmoor Farm Kington Lane – 18/03429/FUL. Replacement of existing outbuilding to form annexe and storage, ancillary to the main house, resurfacing of drive and courtyard with new garden walls, installation of ground array solar pv panels. The Councillors reviewed the application and after due consideration agreed to object to the planning application on the grounds of overdevelopment in the Greenbelt.

6 Neighbourhood Plan

The Chairman explained that the Consultation Statement which accompanies the Submission Neighbourhood Plan is drafted and under review before being sent to Avon Planning Services by the end of January. The Basic Conditions Statement is being produced by Avon Planning Services. As part of the process, the Examiner has been appointed by the Neighbourhood Plan Steering Group to ensure that the Neighbourhood Plan meets the basic conditions set out in the legislation before all 3 documents are sent to the Local Planning Authority. The Examiner's costs are borne by SDC. The final approved & ratified Neighbourhood Plan is expected within the next 9 months. The Chairman wanted to thank all those involved for their hard work.

7 Policing, CLASP & CASE

7.1 20MPH Speed Limit. The Chairman was certain that this would not happen.

7.2 CASE – Councillor Spiers provided an update on progress made by CASE on the ANPR cameras. 6 signs have been erected around Claverdon to comply with the legal requirement to notify every one of their presence. Following the generous donations of the Community, £5323.80 has been raised and spent on the cost of the first 2 cameras which were installed in December 18. CASE have a Data Protection license, and Policy in place. The Parish Council has received one complaint about a sign which has been dealt with expediently by CASE. The justification for funding from the Parish Council will be completed as soon as an additional location is confirmed for a further camera. Councillor Wilcox asked how CASE was managing the recovery of VAT on the cameras. Councillor Spiers to advise how this is being achieved. The Chairman supported the Parish Council assisting in the recovery of the VAT if at all possible.

8 Recreation Field

Grant Funding Update

8.1.1 Sport England Community Asset Fund – There is an offer in principle to provide funding of £70k towards the refurbishment of the Pavilion. The offer is dependent upon the Parish Council providing further documentation which is being gathered/produced by the Sports Clubs and the Parish Clerk before the ring-fenced funds of £70k can be confirmed as allocated to this project. Sport England have ring fenced 50% of the amount applied for as they wish the Parish Council to match the funding. The Parish Council have just 6 months to match the funds ringfenced for the project. The Chairman advised that it now looks most likely that the Parish Council will have to place Tattlebank on the market and proposed that he approach John Earle about the best time to consider the sale and the prospective value. Councillor Wilcox & Councillor Spiers supported the proposal. The Chairman emphasised that as this is public land there is a lawful process to follow which will involve an open and fair disposal. Tony Rodger asked about the covenants associated with Tattlebank and the Kington Rise residents. The Chairman advised that if the covenants did not already cover possible future development, advice would be taken on potential clawback.

8.1.2 WALC Community Grant Application for the play area – WALC have undertaken an initial review of the application and have confirmed that it is the type of project that they would consider seriously, however, as the cost of the project is greater than the maximum £8k possible award, they wish to see the results from sponsorship and fund-raising efforts before putting the application through to their Grants Committee. The application has therefore been moved onto the April 19 Committee Meeting when the additional information will be available.

8.1.3 Councillor Wilcox enquired whether final costs were known for the asbestos removal from the Pavilion. The Chairman & Councillors agreed that final costs needed to be ascertained for the whole project

8.2 Request to replace 2 toddler swings as the casings to the swings has deteriorated and leaves black stains on clothing. Total cost to replace is circa £200.00 plus VAT & delivery. The cost was approved by the Chairman & Councillor Spiers

8.3 Recreation boundary hedge cutting – awaiting further quotes.

9 Footpaths /Bridlepaths

9.1 The Boys Club Field – Breach Lane. (BCF)A meeting was held on 5th December 18 between Claverdon School, the Parish Council, Mr. Entwistle of George F White, who are professional advisors to UK Youth (including Ambition), and Mr. Chima, the owner of the land and right of way. It was agreed that as Ambition had authorised access to the BCF until May 19 to Claverdon School via the right of way that access should now be enabled for that purpose. UK Youth/Ambition have appointed George F White to advise them on the field and are aware that its use is determined under the 1984 Conveyance as a sport and/or recreation field.

Whilst the professional advice is being considered by UK Youth/Ambition, access to the BCF is restricted to those who have been authorised access by UK Youth/Ambition. At present, it is only Claverdon School who have been granted permission to access the BCF via the right of way. The Parish Council remain in communication with all parties in the matter and wish for the current arrangement to be respected by all whilst UK Youth/Ambition review the advice they have sought. They have assured the Parish Council that their decision will be known well before May 19. Councillor Wilcox requested that the Parish Council consider purchasing the BCF especially if there are funds available from the sale of Tattlebank. The Chairman agreed that this made good sense and proposed that an approach is made to Ambition to purchase the BCF. This was seconded by Councillor Spiers & Councillor Wilcox. Councillors discussed when to seek professional advice and decided to await the outcome of the advice sought by Ambition/UK Youth from their own advisors first. In the meantime, the Chairman will produce a draft offer for consideration by the Parish Council which may include a trust but will support the covenants that already exist. Councillor Wilcox said that it would be useful to understand what the School want to use the BCF for. Councillor Spiers undertook to get this information. The Parish Clerk to ascertain when the advice from Mr. Entwistle would be available to his client. The Parish Clerk advised that Mr. Chima would like a meeting with the Parish Council over the BCF. Councillors discussed the matter and felt that the advice to Ambition should be known first.

10 Yarningale Common

- 10.1 Responsibility for repairing the potholes at the access to the Homestead. The Chairman asked Councillors for their position on the matter. Councillor Wilcox recommended that the Parish Council write to the owners requesting, they repair the holes, in a way approved by the Parish Council and highlight the responsibilities for liability.
- 10.2 Easement for Holly Cottage Yarningale Common – Councillors considered the wording & terms of the Deed of Easement for access and services to Holly Cottage and the proposed sum offered of £500 for granting of the Deed of Easement. The Parish Clerk advised that the Easement was a combination of modernising the previous Deed and enhancements and that it was usual for the Parish Council to take legal advice before deciding. Councillor Wilcox raised the point of value and whether the draft Easement was just regularising the situation or giving enhancement and that it should be limited to what others have on Yarningale Common. Councillors could not approve the Easement & it was noted that Schedule 2 appeared to grant rights to additional people. The Chairman proposed that the Parish Council take legal advice from Ladders Solicitors, and this was supported by Councillors Meeson, Spiers & Wilcox.
- 10.3 Draft Management Plan for Yarningale Common – The first draft was amended by the WCC Ecologist and a second draft was sent to the Parish Council for consideration mid-December. A further draft was received and shared with Councillors on 7th January 19. The WCC Ecologist seeks feedback and will then produce costings to accompany the draft management plan. Other than Councillor Bicknell who has made his comments to the Clerk, all other input should be made by Friday 11th January so that the Clerk can compile a response to the report. The Chairman would like to see the plan analysed into years for the next 5 years of the 30-year plan.

11 Dorothea Mitchell Hall

- 11.1 Revised quotes are being sought for a reduced sized notice board and these will be considered at the February Parish Council meeting. The Councillors Grant Fund of £1k has been received.
- 11.2 Following the meeting of the Trustees of DM Hall a decision was made that DM Hall are unable to hold donations from the public raised for the play area at the recreation ground.

12 General Other matters including any arising from Earlier Meetings and not already covered.

- 12.1 Claverdon K6 Telephone Kiosk. S171 Application form requires completion to secure the license to remove the kiosk. A meeting will be arranged with Peter Morgan & David Hunt to review the form and the work to be undertaken.
- 12.2 Quotes will be sought for consideration at the Parish Council meeting in February for mowing of the verges and other Parish Council grounds.
- 12.3 **Any other business**
- 12.3.1 Councillor Meeson requested an update on the land at Langley Road. The Chairman advised that the site meeting due on the 9th was not now be going ahead and that it was on the Committee Meeting Agenda for 9th. All parties had to attend, and it was hoped that another date for a site meeting would be achieved.

- 12.3.2 Councillor Wilcox noted that Claverdon School had placed signs up on Langley Road and wondered why they were needed and whether they were compliant. Councillor Spiers agreed to ask the question of Claverdon School and respond at the next Parish Council Meeting.

13 **Post Received**

Meeting 08 January 2019 - Correspondence

13.01 **FW: Alcester Police North SNT. Latest Weekly Report. 9th December 2018**

The latest Police Report details suspicious circumstances at Langley Road where 2 intruders ran off from the private compound and when notice. At the Pub on Station Road a man wearing a mask was seen near to cars in the car park and departed in a dark coloured VW Passat. A burglary at The Green Claverdon where a car was damaged, but nothing stolen.

Press Release 10th December 2018 from Philip Seccombe - Police & Crime Commissioner for Warwickshire

- 13.02 Warwickshire Police and Crime Commissioner Philip Seccombe has reassured communities across the county that there will be no adverse impact on local policing following the decision of West Mercia Police to terminate its alliance with Warwickshire Police.

Mr Seccombe and Warwickshire Police's Chief Constable Martin Jelley met recently with their counterparts at West Mercia and agreement was reached to separate out the budgets for local policing for each force. Previously these were pooled, with resources being shared between the two forces.

This means that around 55% of the policing budget reverts fully back into Mr Seccombe's control. This will allow for local policing across Warwickshire to be protected and it will therefore be unaffected by the decision made by West Mercia to end our strategic alliance.

13.04 **FW: Alcester Police North SNT. Latest Weekly Report. 16th December 2018**

The latest report recorded 3 sets of suspicious circumstances occurring in Claverdon that week. The incidents reported occurred at the Pub on Henley Road, Kington Close and Langley Road.

13.04 **Police & Crime Panel Meeting - 22 November 2018**

Details of the minutes of the meeting were circulated to the Councillors

13.05 **SDC Parish & Partnerships Newsletter Dec 18**

The Newsletter includes a month by month review of SDC activities throughout 2018, an introduction to the new Executive Director, Isobel Edgar Briancon, & SDC Meeting dates for Q1 - 2019

13.06 **Letter from Philip Seccombe - Police & Crime Commissioner**

Request by the Police & Crime Commissioner to respond to a Survey Monkey rating to the desire to increase precept to provide 100 additional Police resource

13.07 **FW: Alcester Police North SNT. Latest Weekly Report. 23rd December 2018**

The report shows no recorded instances for Claverdon. The report includes the Police Priorities Poll.

13.08 **WALC Safeguarding Course**

WALC are running a free course on Safeguarding on 23rd January 2019 which is open to Councillors & Clerks to attend.

13.09 **FW: Alcester Police North SNT. Latest Weekly Report. 30th December 2018**

The report shows no recorded instances for Claverdon. The communication includes the request for the completion of the survey monkey <https://www.surveymonkey.co.uk/r/WarksPrecept19-20>

14 Finance

14.1 After consideration by Councillors & upon the proposal of the Chairman, payments due as listed below, together with the account projection to the end of January 19, were approved by all Councillors present.

Date	Item	Cheque No	Current Account	Debits	Deposit Accounts	Total
			Deposits			
31 Dec 18	Balance		£35,832.35		£41,019.38	£76,851.73
	Payments for Approval					
8 Jan 19	Plants for 10 village planters	2241		£144.24		(£144.24)
8 Jan 19	Consultant Services for time spent on Neighbourhood Plan 12-10-18 to 11/12/18	2242		£306.00		(£306.00)
8 Jan 19	HM Revenue & Customs- Tax deduction from Clerk' Salary, Oct, Nov & Dec 18	2243		£406.00		(£406.00)
8 Jan 19	Clerk's net salary for December 18	2244		£535.55		(£535.55)
15 Jan 19	Water Plus - January water costs for the Pavilion	DD		£26.43		(£26.43)
8 Jan 19	IT Services to configure Office 365 to OneDrive for document back up	2245		£132.00		(£132.00)
	<i>Item</i>	<i>Amount</i>				
	Office Allowance	£18.00				
	Mileage for December - 16.5 miles	£7.00				
	HP Instant Ink Charges to 12-12-18	£13.99				
	Total	£38.99				
8 Jan 19	Clerk' Expenses for December 18	2246		£38.99		(£38.99)
6 Jan 19	Pavilion Electricity Charges 21/11/18 to 21/12/18	DD		£16.74		(£16.74)
	Receipts and/or Transfers					
21 Dec 18	WCC Grant for new Notice Board	BGC	£1,000.00			£1,000.00
	Interest on Reserve and Deposit Accounts				£21.94	£21.94
31 Jan 19	Balance		£35,226.40		£41,041.32	£76,267.72

14.2 Receipts & Payments Schedule. The schedule was distributed at the Meeting and no questions were raised

14.3 The Bank Reconciliation was reviewed by Councillor Spiers and Councillor Meeson and subsequently approved by Councillor Meeson

14.4 **2019-2020 Precept.** Councillors considered the revised draft budget and the amount for the 19/20 Parish Council Precept to be lodged with SDC by 31 January 19. Councillor Wilcox, as RFO explained that the draft budget, based upon a precept of £27k had a deficit of £12868. At the last Parish Council Meeting, if all the expenditure was undertaken, the last 4 months of 18/19 also showed a deficit of £ 11360, after receipt of S106 money of £ 4516. In previous years the amount of the precept had been enough to run the Parish and there were no major projects. When the 18/19 budget had been set, it did provide for a precept of £30k for 19/20 budget year. The 19/20 Budget includes projects for the Recreation Ground, design costs for The Green and other small projects. Councillor Meeson, noted from experience that Parish Council's tried to keep the precept low and then did not achieve what they set out to do. After due consideration, the Chairman, proposed that the Precept request to SDC be set at £30,000 for 19/20. It was acknowledged that this was an increase to each household. This was seconded by Councillor Wilcox and approved by the Councillors present.

15 Meeting Dates

15.1 Dates agreed are: 5th February 2019, 5th March 2019 & 2nd April 2019, 14th May 2019 (Annual Meeting & Parish Council Meeting), 4th June 2019, 2nd July 2019, 3rd September 2019, 1st October 2019, 12th November 2019 (a delay due to the first Tuesday of the month being Bonfire Night) & 3rd December 2019.

Claverdon Parish Council Accounts for the Year to 31 March 2019 - Interim Report

<u>ITEM 14.2 - AGENDA 8/01/19</u>	Budget for the Year	Payments & Receipts to 31/01/19	(Actual payments are from 1/4/18 to 31/01/19 as known at 8/01/19)
Income			
<i>Precept</i>	£26,000.00	£26,000.00	
<i>Recreation Field (Clubs Etc.)</i>	£750.00	£545.00	<i>Payment for fees from 17/18 season-Midland Rangers & half of the 18/19 Season Football fees from Claverdon FC</i>
<i>Bank Interest</i>	£50.00	£160.11	
<i>Miscellaneous</i>	£0.00	£71.00	<i>Refund of costs & compensation from Lloyds Bank following an error.</i>
<i>Playgrounds Grants and Fundraising</i>	£25,000.00	£4,516.02	<i>S106 Funds received. Contract signed as to how the funds may be spent</i>
<i>Pavilion Re-build Grants</i>	£110,000.00	£0.00	
<i>Verges mowing reclaim from SDC</i>	£520.00	£1,275.98	<i>Funds received in full exceed the estimated budget</i>
<i>Wayleave Rent and Easements</i>	£290.00	£277.27	<i>Wayleave</i>
<i>VAT Reclaimed</i>	£31,000.00	£4,643.88	<i>Vat reclaimed from 16/17 & 17/18</i>
<i>WCC Councillors Grant Fund</i>	£0.00	£1,000.00	<i>Grant received towards the new Notice Board</i>
Total	£193,610.00	£38,489.26	
Expenditure			
<u><i>Administration</i></u>			
<i>Clerk's Salary</i>	£7,500.00	£6,132.15	<i>March to December salary, & +R lees payment for March 18</i>
<i>Clerk's & Admin Expenses</i>	£1,200.00	£757.81	
Total	£8,700.00	£6,889.96	
<u><i>Recreation Field</i></u>			
<i>Mowing</i>	£1,600.00	£2,250.00	
<i>Playgrounds - create new all ages playground on Station Road Side of Recreation Field.</i>	£35,000.00	£0.00	
<i>Pavilion Refurbishment/Rebuild</i>	£100,000.00	£2,509.20	<i>Architect fees for Planning & Quantity Surveyors fees re. Claverdon Cricket Pavilion</i>
<i>Other General Maintenance and Field work</i>	£1,650.00	£902.19	<i>Water, electricity & repair to manhole</i>
Total	£138,250.00	£5,661.39	
<u><i>Yarningale Common</i></u>			
<i>Mowing</i>	£2,000.00	£1,850.00	<i>Cost of mowing twice in the period</i>
<i>General Maintenance</i>	£1,000.00	£45.00	<i>Strimming done 17/10/17 & paid for this year</i>
Total	£3,000.00	£1,895.00	

<u>Other Village Areas</u>			
Verges and Lye Green Mowing	£3,500.00	£1,600.00	This is for the mowing of the verges, some of which has been recovered from SDC and is shown in income
Trees, Footpaths and Gritting, Village and Lye Green Maintenance	£6,700.00	£1,098.71	Plants & Village planters, strimming bridleway & weatherproofing bench & notice board at St Michaels' Rd.
Tattle Bank		£0.00	
Total	£10,200.00	£2,698.71	
<u>Miscellaneous and Professional</u>			
Professional Costs	£6,120.00	£845.41	Expenditure is the annual insurance policy & £200 Audit Fees. Budget includes £5k for legal expenses
General other costs	£33,100.00	£4,121.00	VAT incurred £1209, Neighbourhood Plan costs£1097 & WALC Subscription& others £503 & Hire of meeting rooms £275. Website Hosting & IT related costs £260
Total	£39,220.00	£4,966.41	
Total Expenditure	£199,370.00	£22,111.47	
Surplus / Deficit	-£5,760.00	£16,377.79	

AGENDA ITEM 14.3 - 8-01-19 MEETING

CLAVERDON PARISH COUNCIL

For the Financial Year ending 31st March 2019

BANK RECONCILIATION

**Quarter ending - 31st December 2018
Including Known Payments to
31/01/19**

Prepared by **MARGO KEY**
Date **8th January 2019**

Position **Parish Clerk & Financial Officer**

Approved by
Date

Position

	<u>Date</u>	<u>Current Account</u> £	<u>Investment Account</u> £	<u>TOTAL</u> £
BALANCE PER BANK STATEMENT AS AT	21/12/2018	37147.35	41041.32	78188.67
Less unpresented cheques & payments				
Cheque number 2235		315.00		315.00
Cheque number 2241		144.24		144.24
Cheque number 2242		306.00		306.00
Cheque number 2243		406.00		406.00
Cheque number 2244		535.55		535.55
Cheque number 2245		132.00		132.00
Cheque number 2246		38.99		38.99
DD entered not yet deducted		26.43		26.43
DD entered not yet deducted		16.74		16.74
Add any banked funds not cleared				
Details				0.00
NET Projected BANK BALANCES 31 Jan 19.		35226.40	41041.32	76267.72

The net bank balance reconciles to the Cash Book (receipts & payments) for the period to date as follows

CASH BOOK

Opening Balance at 31/3/18 per Annual Governance & Accountability Return	59889.93	
ADD - Receipts during the period	38489.26	
LESS - Payments during the period	22111.47	
Closing balance per the Cash book as at 31/01/19	76267.72	0.00