



PARISH COUNCIL OF CLAVERDON

Meeting of the Council Meeting 4th December 2018

Present: Councillor Lawton, Councillor Wilcox, Councillor Spiers, Councillor Bicknell & Councillor Meeson, District Councillor P Richards & County Councillor J. Horner (part) together with 4 members of the public including Mr. Robert Lees.

Apologies for absence.

Apologies have been received from Councillor D. Middleton who is away, Councillor N. Dargan who is away on business.

Declarations of Interest

There were no declarations of interest

1 Minutes of the last Meeting.

1.1 On the proposal of the Chairman, the minutes of the Council Meeting held on 6th November 2018 were taken as read, approved by the Councillors present and later signed as representing a correct record.

2 County Council Matters

2.1 General Report.

2.1.1 Communication with the Chief Constable to ascertain why a PCSO at a meeting gave support to Dashcams & private CCTV cameras, which is at odds with the Police's stance on ANPR cameras. Update at January 19 Meeting.

2.2 Small Road Safety Scheme Funds.

2.2.1 The Green – County Councillor Horner advised that communications with Paul Tate, who visited the Green & Joe Edwards at the Road Safety Unit continue. The Road Safety Unit still have an issue with the gradient and now require a staggered junction. This would amount to a stagger of 12 to 18 metres as the road speed is 30 mph. County Councillor Horner has responded on both matters of gradient and a staggered junction with the request that if these details are acceptable, please can the Parish Council proceed with a design for the Green. The Parish Council will require written confirmation that should an acceptable design proposal be funded by them, WCC will undertake the work.

2.2.2 Turning into DM Hall off A4189 – Redesign of the entry/exit. The response received from WCC Traffic & Road Safety estimated the costs of resolving the entrance/exit to DM Hall at £35k - £40k. County Councillor Horner has requested a breakdown of these costs as they seem high. There is a risk that the scheme may affect underground services, and this has yet to be determined.

2.2.3 The small road safety schemes are being discussed at the Arden Chairs & Clerks Meeting on 19th December, and Paul Tate has been invited to attend. Councillor Middleton will be present to represent Claverdon Parish Council.

2.3 Extension to gritting route for Claverdon School. County Councillor Horner has asked WCC whether parish councils can use contractors to undertake gritting and awaits a response. WCC do not want to accept money from the Parish Council to extend the gritting route as they assess that it is unfair on the poorer parishes. This argument was not accepted by Councillors as the change is for a primary school, and a Parish Council may precept for the money where additional services are provided. Councillor Wilcox asked what the cost was per gritting mile. County Councillor Horner had been told by WCC that all capacity on the gritting wagons was taken up and any additional routes would require further wagons and what service was provided for one parish had to be provided for the others. In any event, it was unlikely that any change to the route would be secured for this year's program. The matter was deferred to the next Meeting.

2.4 Speeding- Response from Highways Speed Team to explain the differences between the Police data and actual speed recordings. Update at January 19 Meeting

2.5 County Councillor Horner forwarded the Department of Transport Advisory Leaflet & other Guidelines on Village speed limits and recommended that Councillors review these for proposals at the Station end of the Village.

- 2.6 Councillor Wilcox request that WCC remove the stump on Langley Road as the original request was now over 6 months ago. County Councillor Horner undertook to remind WCC again to address the matter.

3 District Council Matters

- 3.1 General Report. District Councillor Richards explained that the new Executive Director of Stratford upon Avon District Council (SDC), Isabel Edgar Briancon, was familiarising herself with the role which she officially commences on 1st January 2019
- 3.2 At the commencement of 2018, SDC decided to form a local housing company to acquire homes to rent out to tenants. In November, a report to the Cabinet assessed that the plan was not financially viable. The Cabinet have re-established the group to review the objectives of the housing company and to put it on a viable financial footing for the future.
- 3.3 Brownfield Land Register has been published and shows land that local authorities consider to be appropriate for residential development (as set out in regulation 4 of the Town & Country Planning – Brownfield Land Register Regulations of 2017)
- 3.4 District Councillor Richards advised that the budget process for 19/20 had commenced and the severe weather protocol affecting rough sleepers was under review.
- 3.5 The Fieldings – (originally item 5.4.1 of the Agenda) was raised by District Councillor Richards. After discussion about the deviations to the original planning application, including a third storey which was considered a material deviation, it was agreed that as the Ward Member, District Councillor Richards would request the Enforcement Officer seek an amendment planning application be submitted to reflect all the changes.
- 3.6 The Councillors & the public had no further questions for District Councillor Richards

4 Public Input

There were no questions or matters raised by the public in attendance.

5 Planning.

5.1 Update on previously considered applications.

- 5.1.1 Elmwood, Langley Road. 18/02569/FUL. Proposed single storey side extension to enlarge the existing kitchen/diner. Replacement pitched roof carport. Relocation of outside toilet and new shed. The planning application was granted by SDC on 7th November 2018.
- 5.1.2 High Steps, Henley Road – 18/02529/FUL. Proposed conversion of existing garage/office to form ancillary accommodation. The planning application was granted by SDC with conditions, on 26th November 2018.
- 5.1.3 Land adjacent to 41 St Michael's Road – 18/02743/FUL. The erection of a single dwelling including vehicular access from St Michael's Road. The planning application was refused by SDC, on 27th November 2018 as the application was contrary to policies CS5, 8 &9.

5.2 Applications Responded to Inter-meeting

5.2.1 Ossetts Oak – 18/03041/LDE

Confirmation that planning permission 04/02293/FUL for the demolition of dilapidated buildings, erection of boarding kennels and garage, refurbishment of workshop to form staffroom and extension to bungalow to form granny annexe was implemented within the five-year lifespan of the permission by the building of the granny annexe and remains extant. The Councillors reviewed the application and after due consideration made a response of No Objection on 21st November 2018.

5.3 Applications for Discussion at this meeting

- 5.3.1 The Homestead Yarningale Common – 18/03183/LDE. Occupation of building as an independent C3 dwelling, separate to the residential use of The Homestead. The Chairman advised that he had been in business with Mr. Young some years ago. Councillors looked at the Statutory Declarations. Councillor Wilcox recalled the original application being for a granny annexe for elderly infirm parents and that permission was only granted for a granny annexe to the main dwelling due to the need to look after the parents. In addition, any rights of access were only granted to The Homestead. The Chairman asked Councillors for their response to the application. Councillor Wilcox recommended that that permission not be given on the grounds that the circumstances of the original application were for a granny annexe to the main dwelling only and that the original application had only been granted because of those circumstances and that no precedents should be set. Councillors agreed with the comment.

5.4 Other Planning Issues

5.4.1 The Fieldings Langley Road – see above at item 3.5.

6 **Neighbourhood Plan**

The final draft Submission Version of the Neighbourhood Plan was sent to Avon Planning Services Limited for review. The Neighbourhood Plan has been received back with changes to reflect the recent alterations to the NPPF (National Planning Policy Framework) and minor amendments which the Neighbourhood Plan Steering Group are reviewing. The Basic Conditions Statement is being prepared by Avon Planning alongside the compilation of the Consultation Statement being prepared by the Neighbourhood Plan Steering Group. It is hoped that all 3 documents are ready to present to the Local Authority by early January 19.

7 **Policing, CLASP & CASE.**

Councillor Spiers advised that CASE had secured 2 ANPR camera sites and have raised £5000 towards the cost. It is hoped that these will be installed before Christmas. There is 1 further confirmed location and CASE are working to secure a fourth location. Once all sites are confirmed, CASE will secure 3 quotes to provide to the Parish Council. In addition, the team have been working hard and have produced a Data Protection Statement of Guidelines along with the access request form. Each of the CASE committee will be asked to sign one of these and a hard copy will be lodged with The Police & Les Edwards (Neighbourhood Watch Liaison Officer). The WhatsApp group is working well with early notification of any suspicious circumstances.

8 **Recreation Field**

8.1 Grant Funding Update –

- 8.1.1 Sport England Community Asset Fund – Following submission of information requested by Sport England, the Parish Council have been advised that Sport England will make contact week commencing 10th December in respect of the application.
- 8.1.2 WALC Community Grant Application – the application is for £8k towards the children’s play area and will be sent to WALC by mid-December for them to consider at their next quarterly meeting in early January 19. The Chairman thanked those involved for all their hard work in getting this application to submission stage.
- 8.1.3 The Chairman said that there is a backstop route that can be taken and that the overall costs of the pavilion refurbishment and the play area could amount to as much as £200k. It was noted that no further quotes will be sought for the project until the outcome of the Sport England application is known, and that no orders will be placed for works on the project (pavilion & play area) until all funds are in place.
- 8.1.4 Advice is being sought from Warwickshire CAVA (Community & Voluntary Action) on other avenues of funding for the pavilion and play ground projects.
- 8.1.5 The Recreation boundary hedge. A quote has been received of £300 to cut the boundary hedge on Station Road & Langley Road. Councillors requested further quotes and estimate the work will be done in January 19.
- 8.1.6 Councillor Spiers requested the pedestrian gate into the Recreation Ground from Station Road be mended. A member of the public advised that the gate does not allow buggies and pushchairs easy access. Councillors agreed that the access gate design should be changed to allow a buggy/pushchair access.

9 **Footpaths /Bridlepaths**

- 9.1 The Boys Club Field – Breach Lane. (BCF) A draft proposal is being considered by the Parish Council & Claverdon School over the future management of the BCF, however there is to be a meeting on 5th December involving a professional Agent appointed by Ambition, the neighbouring landowner, Claverdon School & the Parish Council in connection with access and use of the field. Councillor Wilcox recommended that any discussions at the meeting should only relate to the current right of way and not any variation to access to the BCF. The Chairman noted that the current locked gate denied all access even to those who held legitimate access rights.
- 9.2 Map of the Parish Footpaths & Bridleways – The draft map was produced to the Meeting. It had undergone a proof read and was approved by the Chairman & Councillor Spiers and permission given to send to print.

10 Yarningale Common

- 10.1 The Ecologist at WCC sent an initial draft Management Plan for Yarningale Common on 30 November which is under review by the Parish Council. The Chairman was concerned that the Ecologist might be swayed as to the content of the report by local residents. As the Management Plan forms only, part of the 30-year legal contract to be considered by the Parish Council, the Chairman requires the Ecologist to be uninfluenced by anyone and provide the recommendations that are in the best long-term interests of Yarningale Common, ecologically, for consideration by the Parish Council.
- 10.2 Pot holes at entrance to car park- Having rejected the quote received, Councillors decided to inspect the holes at the entrance to the car park at Yarningale Common before considering any further instruction to obtain quotes for the repair.
- 10.3 Yarningale Common Kennels – The Chairman has been made aware by the owners that they are considering building a house. The Chairman has recommended that an outline planning application is made prior to any comment being sought from Councillors. The owners believe that the track to the house requires an Easement. The owner has been advised to make the request in writing, preferably via their Solicitor, and the Parish Council will review the request. The Chairman believed that a planning application for a development is unlikely to be granted by SDC.

11 Dorothea Mitchell Hall

- 11.1 Notice Board – Different designs and sizes are being sought for the Notice Board to achieve a reduction in the cost. Councillors discounted a double-sided notice board and preferred a reduction in size, as other notice boards are present in the proposed area.
- 11.2 Update from the meeting of the Trustees of Dorothea Mitchell Hall on whether they can accommodate the request to hold the donations from the public for the play area at the Recreation Ground. Councillor Spiers advised that the AGM of DM Hall was to be held in two weeks' time and it would be addressed as part of that meeting and that there are some trustees who do not want to accommodate the request. Councillor Wilcox, to be helpful explained that as DM Hall was a registered charity, it would enable tax to be recovered on the donations made, and it would assist any local businesses making donations as they could claim tax relief. Councillor Spiers advised that both she and Councillor Middleton would be supporting the request at the meeting.

12 General Other matters including any arising from Earlier Meetings and not already covered.

- 12.1 Claverdon K6 Telephone Kiosk – S171 Application Form. A meeting will be arranged with Peter Morgan & David Hunt to review the form and what work is required to be undertaken. This is expected in the next 4 weeks. There is still a power supply to the kiosk and this will only be removed once a Planning Application has been approved for the relocation of the telephone Kiosk.
- 12.2 Mowing of the Verges & Other Parish Council Grounds
A template for the tender process has been developed and tenders will be sought in January 19 for consideration at the Parish Council Meeting in February.
- 12.3 Any Other Business
- 12.3.1 Claverdon Nursing Fund – Robert Lees advised that the Parish Council has the right to nominate a Trustee of the Claverdon Nursing Fund and for some time there had been no current serving Councillor as a trustee. It had been agreed with the Chairman that Robert would become a trustee on behalf of the Parish Council. Having attended his first meeting, Robert advised that 5 gifts of flowers had been made to people who are unwell as a “pick me up”, together with funding of some physio sessions for a disabled lady who had broken her arm and was struggling to recover full use. £150 had been provided to an elderly person for extra winter fuel. Robert explained that the income of the charity came from COIF (Charity Original Invoice Fund) and that if Councillors knew of anyone who needed assistance, to let him know. Councillor Wilcox recommended that Robert highlight the existence and purpose of the charity in the next Parish News so that residents were aware.

Meeting 04 December 2018 – Correspondence

- 13.01 FW: Alcester Police North SNT. Latest Weekly Report. 13th November 2018**
No reported incidents were recorded for Claverdon in the Police report.
- 13.02 WALC - John Crossling. Costs for Local Elections**
John Crossling provided the component costs of a local election and recommended amount to include in forthcoming budgets
- 13.03 FW: Alcester Police North SNT. Latest Weekly Report. 13th November 2018**
No reported incidents were recorded for Claverdon in the Police report. The report included some good results secured by the Police.
- 13.04 FW: Alcester Police North SNT. Latest Weekly Report. 18th November 2018**
No reported incidents were recorded for Claverdon in the Police report.
- 13.05 WALC Population Estimates for Warwickshire**
WALC forwarded top level statistics for population details in each area of Warwickshire.
- 13.05 FW: Alcester Police North SNT. Latest Weekly Report. 25th November 2018**
No reported incidents were recorded for Claverdon in the Police report. The report included advice on measures to take when defrosting your car and the increase in car number plate thefts.
- 13.06 Planning Committee West Agenda 5th December 2018**
The Land Off Langley Road - application 18/01410/FUL has been added to the Planning Committee Agenda for 5th December 2018 commencing at 6pm
- 13.07 Email from County Councillor J. Horner on Village Speed Limits**
County Councillor J. Horner had attached 2 informative documents on setting speed limits in villages

14 Finance

- 14.1.1 After consideration by Councillors & upon the proposal of the Chairman, payments due as listed below, together with the account projection to the end of December, were approved by Councillor Meeson & Councillor Wilcox.

Date	Item	Cheque No	Current Account		Deposit Accounts	Total
			Deposits	Debits		
30 Nov 18	Balance		£35,694.48		£36,503.36	£72,197.84
	Payments for Approval					
14 Nov 18	WALC - Arnold Baker- Local Council Administration 11 Edition publication	2234		£103.99		(£103.99)
4 Dec 18	CPC article space in Parish Magazine for 2019	2235		£315.00		(£315.00)
4 Dec 18	Clerk's Net salary for November 18	2236		£535.75		(£535.75)
	Item	Amount				
	HP Instant Ink Charges to 13-11-18	£12.99				
	Office Allowance	£18.00				
	Postage	£1.77				
	Travel including 81.0 Vehicle Miles	£38.61				
	Printer Paper	£3.25				
	Total	£74.62				
4 Dec 18	Clerk' Expenses for November 18	2237		£72.46		(£72.46)
6 Dec 18	Electricity for Pavilion at Recreation Ground. 22 Oct to 21 Nov	DD		£14.88		(£14.88)
15 Dec 18	Water Plus. Water at Recreation Ground	DD		£26.43		(£26.43)
4 Dec 18	NOD Anti Virus Software Annual Renewal fee	2238		£33.60		(£33.60)
4 Dec 18	IT Maintenance cost for rectifying Gmail problem	2239		£36.00		(£36.00)
4 Dec 18	Deposit of S106 monies received from SDC into Deposit Reserve Bank Account - Transfer of funds	2240		£4,516.02	£4,516.02	

<i>Receipts and/or Transfers</i>					
16 Nov 18	<i>SDC - Proportion of Verges Mowing Costs Repaid</i>	BACS	£1,275.98		£1,275.98
29 Nov 18	<i>S106 Contribution - Land to South of Breach Lane</i>	BACS	£4,516.02		£4,516.02
<i>Projected Interest on Reserve and Deposit Accounts</i>					
31 Dec 18	Balance		£35,832.35	£41,019.38	£76,851.73

14.1.2 **2019/2020 Draft Budget Proposal** – The costs and income projection for the balance of the financial year to 31/3/19 includes the receipt of £4516.02 of S106 money which is reserved for children, youth & adult recreation facilities. Without this receipt, the figures for the balance of this year show an excess of expenditure over income of £15.9k. The result includes the agreed in principle payment to CASE for ANPR cameras. Councillor Wilcox asked the Councillors to consider whether any special precept was needed to fund the £5k contribution to the ANPR cameras and the estimated £3.5k for the design of the road safety scheme at the Green. Councillors agreed that until the outcome of the Sport England grant application is known, it would be difficult to assess what affect this would have on reserves held. Councillors agreed to look at the numbers again when the outcome of the Sport England grant was known, and this would need to be prior to the end of January 19 when the Precept had to be formerly notified to WCC. It was agreed that this may lead to a special budget meeting being held in January 19, and this would be discussed at the 8th January Parish Council Meeting

15 Meeting Dates

15.1 Dates agreed are: **8th January 2019, 5th February 2019, 5th March 2019, 2nd April 2019.**

15.2 Annual Meeting & Parish Council Meeting after the elections. After consideration of the WALC advice notice, Councillors agreed the proposed date as **Tuesday 14th May 2019** for the Annual Meeting followed by the Parish Council Meeting.

15.3 The dates for the Parish Council Meetings through to the end of 2019 were agreed to be: **4th June 2019, 2nd July 2019, 3rd September 2019, 1st October 2019, 12th November 2019 (a delay due to the first Tuesday of the month being Bonfire Night) & 3rd December 2019.**

AGENDA ITEM 15.2

WALC Advice Notice - Election Timetable 2019

NALC's Head of Legal Services has explained how you interpret section 243 of the Local Government Act 1972, with regard to fixing the date for the annual council meeting after the elections next year. You would think it would be simple, but there are a number of factors which seem to be intended to make things complicated.

The first is that the rules are different from the ones which govern the timetable for elections. Once the election process is finished, the s243 rules apply to deciding when the newly elected councillors take office – the fourth day after the election – and the deadline by which the annual council meeting takes place, which is fourteen days thereafter.

Secondly, s243 works in two different ways. One is that if a day on which something is to happen falls on a Sunday or a bank holiday, you go to the next day. The other is that in working out a period of time, you omit Sundays and bank holidays. The election next year will be on 2nd May. The fourth day after that is Monday 6th, which will be a bank holiday, so you go to the next day, Tuesday 7th, for the day in which the newly elected councillors take up office. You don't omit the Sunday.

The annual council meeting has to take place on that day or within fourteen days after it. Because you are computing a period, you omit Sundays, which means that the last day for the annual council meeting is Thursday 23rd May.

The third complication is more of an anomaly – you probably can't hold the annual council meeting on the fourth day after the election, despite it being defined as the first day on which you can hold it. If you have a contested election, even if you know the result on the day, and get the summons and notice of meeting out on that day, the three clear days' notice of the meeting you have to give would mean that the earliest it could take place would be 8th May.

If the election is not contested, you will know who the new members are in time to send a summons for a meeting on 7th May, but in the case of either a contested or an uncontested election, it may not be lawful to send a summons before 7th May, as the Act requires the summons to be sent to members of the council, and the newly elected members of the council will not be its members until 7th May.

Agenda Item 14.1.2
- 4 Dec 18

Item
Receipts
Precept
Recreation Field
Bank Interest
Wayleave income
Play Areas Grants and Fundraising
Pavilion Re-build Grants
Verges mowing reclaim from SDC
Neighbourhood Plan
Miscellaneous
VAT Reclaimed
Total Income

	2018 - 2019 Budget			2018 - 2019 Actual & Expected		
	Anticipated	Contingency	Total Incl. Contingency	Year to Date to 30/11/18	Forecast Rest of year	Total expected for 18/19
	£26,000		£26,000	£26,000	£0	£26,000
Midland Ranger paid 17/18 fees in 18/19	£750		£750	£545	£410	£955
Deposit account	£50		£50	£69	£130	£199
	£290		£290	£277		£277
S106 monies from SDC re. Adult & Child activity & play areas	£25,000		£25,000	£0	4516	£4,516
	£110,000		110000	£0		£0
WCC Grant Notice Board at DM Hall					1000	£1,000
SDC Payment for verge mowing	£520		£520	£0	£1,275	£1,275
All grants have been exhausted			£0	£0	£0	£0
Compensation from Lloyds bank			£0	£71		£71
Vat Refund, 16/17 & 17/18 .	£31,000		£31,000	£4,644		£4,644
Total Income	£193,610	£0	£193,610	£31,606	£7,331	£38,937

Item

Anticipated	Contingency	Total Incl. Contingency	Year to Date to 30/11/18	Forecast Rest of year	Total expected for 18/19
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Expenditure
Administration
Clerk's Salary
Clerk's & Admin Expenses
Total Administration

	2018 - 2019 Budget			2018 - 2019 Actual & Expected		
	Anticipated	Contingency	Total Incl. Contingency	Year to Date to 30/11/18	Forecast Rest of year	Total expected for 18/19
Basic Salary plus additional hours worked	£7,500		£7,500	£4,655	£2,750	£7,405
	£1,200		£1,200	£654	£350	£1,004
Total Administration	£8,700	£0	£8,700	£5,309	£3,100	£8,409

Item
Recreation Field
Mowing
Other Field work

	2018 - 2019 Budget			2018 - 2019 Actual & Expected		
	Anticipated	Contingency	Total Incl. Contingency	Year to Date to 30/11/18	Forecast Rest of year	Total expected for 18/19
	£1,600		£1,600	£2,250	£0	£2,250
Hedges to be done & drain cover already replaced	£950		£950	£80	£300	£380

Play Area Maintenance	£50 for stabilising gate post at 7 & under play area. Replace 2 toddler swings	£200		£200	£307	£300	£607
Playgrounds - create new all ages playground on Recreation Field.		£35,000		£35,000	£0		£0
Pavilion Refurbishment/Rebuild & asbestos removal		£100,000		£100,000	£2,509		£2,509
Pavilion Maintenance and Services	Electricity & water charges	£500		£500	£433	£178	£611
Total Recreation Field		£138,250	£0	£138,250	£5,578	£778	£6,356
<u>Yarningale Common</u>							
Major Work	Estimate for mending potholes in Yarningale Common Car park		2000	£2,000	£0	£1,000	£1,000
Mowing		£2,000		£2,000	£1,850		£1,850
Maintenance	Invoice awaited re. repairs to fencing at access to top part of Yarningale Common	£1,000	1000	£2,000	£45	£90	£135
Total Yarningale Common		£3,000	£3,000	£6,000	£1,895	£1,090	£2,985
Item		Anticipated	Contingency	Total Incl. Contingency	Year to Date to 30/11/18	Forecast Rest of year	Total expected for 18/19
<u>Other Village Areas</u>							
Village Green		£700		£700	£0		£0
Mowing of Boys Brigade Field				£0	£0		£0
Maintenance of Trees			£1,000	£1,000	£0		£0
Gritting, provision of Grit bins, gritting services	Planters, plants, repairs bench & board St Michael's Road		£650	£650	£678	£0	£678
CLASP / CASE /Neighbourhood Watch	Council Supported in principle ANPR cameras, quotes and further detailed justification awaited	£5,000		£5,000	£0	£5,000	£5,000

Verges & Lye Green Including Mowing		£3,500		£3,500	£1,600		£1,600
Footpaths and Bridlepaths	Strimming bridle path from Lye Green Road to Common Lane & provision for strimming on Lion Hill	£1,000	£1,000	£2,000	£275	£575	£850
Tattle Bank			£1,000	£1,000	£0		£0
Total other Village areas		£10,200	£3,650	£13,850	£2,553	£5,575	£8,128

2018 - 2019 Proposal				2018 - 2019 Actual & Expected		
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Item		Anticipated	Contingency	Total Incl. Contingency	Year to Date to 30/11/18	Forecast Rest of year	Total expected for 18/19
Miscellaneous							
Sundry Section 137 including Donations		£750	£250	£1,000	£0		£0
Neighbourhood Plan	£2620 agreed in minutes and the costs will start to be charged by the N.P. Consultant re. final draft to submit to LPA			£0	£842	£2,620	£3,462
Communications & Noticeboards	New Notice Board at DM Hall & Parish News Annual charge £315	£1,000	£500	£1,500	£0	£2,315	£2,315
Subscriptions		£500		£500	£503		£503
Churchyard			£500	£500	£0		£0
Courses, Seminars and Training	Clerks Toolkit course Fees £15 per session	£500	500	£1,000	£78	£45	£123
Hire of meeting Rooms etc.		£350		£350	£275		£275
Miscellaneous Non-Budgeted	Provided for the origination and printing of the Footpaths & Bridleways Maps		1000	£1,000	£371	£920	£1,291
Election Charges			£500	£500	£0	£0	£0
Total Miscellaneous		£3,100	£3,250	£6,350	£2,069	£5,900	£7,969
Professional							
Legal Charges		£5,000	£2,000	£7,000	£0		£0
Audit Fees	Awaiting bill for Internal Audit done	£450		£450	£200	£200	£400

	March 18					
Insurances		£650		£650	£638	£638
Bank Charges		£20		£20	£8	£8
Vat payable		£30,000		£30,000	£1,116	£1,408
General Contingency - telephone kiosk	Arnold Baker - Local Council Administration		£500	£500	£0	£104
Contingency for Planning Consultancy	Planning Application for Telephone Kiosk Re. location & Council License to move		£1,000	£1,000	£0	£536
Total Professional		£36,120	£3,500	£39,620	£1,962	£2,248
Total Expenditure		£199,370	£13,400	£212,770	£19,366	£18,691
Excess of Income over Exp.		-£5,760		-£19,160	£12,240	-£11,360
						£880