

CLAVERDON NEIGHBOURHOOD PLAN GROUP

Minutes of Neighbourhood Plan Group Meeting 16th July 2018

Present: Councillor Nick Dargan, and Lorna Perkins, Andrew Williams.

Apologies.

Apologies were received from John Cronin: Dan O'Donnell, Tony Rodger: Councillor Simon Lawton, Councillor Hazel Spiers, Councilor David Middleton County Councillor John Horner & Neil Pearce

1. **Chairman of the Meeting** – In John Cronin's absence, the meeting recommended that Councillor Dargan chair the meeting.
2. **Last Minutes** – The Minutes of the Meeting held on 9th July 2018 were not considered as it was felt that insufficient time had passed to allow all the Steering Group the ability to review and comment upon the Minutes. These will be considered at the next Meeting.
3. **Comments received from Pre-Submission Consultation – other than those submitted by SDC.** – The Steering Group had received a copy of the Comments Received prior to the Meeting. County Councillor Horner could not attend the Meeting but had sent his response to certain of the Comments and these were included on the attached updated Comments Received from Pre-Submission Consultation.
 - 3.1 The Meeting considered each of the 20 responses and documented their actions in connection with each and determined which comments would be reflected in the Neighbourhood Plan (highlighted in Green) and which points need to be referred to Neil Pearce (in pink)
 - 3.2 **The next** step is to organise effecting the agreed changes from the comments received into a revised Draft Neighbourhood Plan . This is a 2 person task using the "Show all Mark ups" tool in Windows.
- 4.0 **Date of the next Meeting** – Due to holiday arrangements of some of the Steering Group, a meeting date pre 1st August 2018 was preferred.