



# **PARISH COUNCIL OF CLAVERDON**

## *Minutes for Council Meeting 1<sup>st</sup> October 2019*

**Present** - Chairman, Councillor S Lawton, Councillor H Spiers, Councillor P. Bicknell, Councillor K. Meeson, Councillor N. Dargan, County Councillor J Horner (part) & 9 members of the public

**Apologies for absence.** Apologies have been received from Councillor D. Middleton who is unable to attend the meeting, & District Councillor P Richards who must attend another meeting.

### **Declarations of Interest**

No declarations of interest were made at the Meeting

#### **1 Minutes of the last Meeting.**

- 1.1 On the proposal of the Chairman the minutes of the Council Meeting held on 3<sup>rd</sup> September 2019 were taken as read, approved by the Councillors Spiers & Meeson and later signed as representing a correct record.

#### **2 County Council Matters**

- 2.1 General Report – County Councillor Horner ‘s report already published in the Parish News covers most items. Warwickshire waste committee which comprises both the County & District Councils are reviewing how waste is dealt with as landfill tax costs too much and harmful CH4 methane emissions need to be reduced. County Councillor Horner provided those present with a grey food caddy box which is being trialled. There was some uncertainty about whether these would be collected each week or not, but County Councillor Horner believed that they would, and the objective was to reduce the food waste in landfill and achieve a reduction in CH4 gases by processing the contents via a food digester. The County Council is managing within its adult social care budget despite the service being an “on demand “service. County Councillor Horner supports the view that provision must be made for the elderly to be able to downsize locally into “later life” housing to enable them to manage at home for longer and support better well-being.
- 2.2 County Councillor Horner thanked Michael Wilcox, who was present at the Meeting, for the long and valuable service he had given to Claverdon whilst a Parish Councillor and that all his good work will be missed.
- 2.3 A4189 Task Group – Update at next Meeting
- 2.4 The Green – The Chairman requested that County Councillor Horner keep up the pressure in respect of getting the design manual reviewed and approved now that it rests with the Strategic Director.
- 2.5 Update on the ability of Parish Councils to underwrite average speed cameras following County Councillor Horner’s letter to the Minister for Transport. Response due shortly.
- 2.6 The Chairman thanked County Councillor Horner for supporting the works which had made the turning into D M Hall much easier and safer.

#### **3 District Council Matters**

- 3.1 General Report – District Councillor Richards was unable to attend the meeting and provided no report.

#### **4 Public Input**

- 4.1 Michael Wilcox advised that his wife, Lynne received requests for additional copies of the Parish Map of Footpaths & Bridleways and was prepared to sell these on behalf of the Parish Council. Councillors considered the proposal and after debate agreed that the cost of the map should be £2 each and that the Clerk and Michael Wilcox would liaise on the matter.
- 4.2 A resident asked if anything was being done about the access to the Boys Club Field following erection of the fences and access being denied. The Chairman advised that it was not a public right of way, but that for some 30 years people has used that access up until the new owner had acquired the site. At present the Parish Council is concentrating on the use of the Boys Club Field by the School and other proposals to use the field before considering access.

#### **5 Planning.**

- 5.1 Update on previously considered applications.

- 5.1.1 White Gates, Ossetts Hole Lane – 19/01984/FUL. Single storey rear and side extension to supersede planning permission 17/00909/FUL. The application was granted by SDC on 11<sup>th</sup> September 2019
- 5.1.2 Cordison Fields, Yarningale Lane – 19/01096/FUL. Proposed change of use of domestic residential garage to Class B1(a) office for registered charitable trust and ground and first floor extension and external alterations. Application withdrawn 4th September 19
- 5.1.3 Bryn Arden, Flat 3, Henley Road – 19/ Proposed T1 - ash x7 – Remove, T2 - copper beech x5 - Reduce height to approx. 4.5metres, T3 - conifer - Reduce from approx. 16metres to 8metres. T4 - pine - Reduce height from approx. 18metres to 12.5metres and spread to approx. 10metres. Reduce lowest branches by approx. 5metres and reduce tips of longest branches on neighbours’ side by approximately 2-3metres to rebalance crown. T5 - conifer – Remove. The application was granted by SDC on 23rd September 2019
- 5.1.4 Land off St. Michael’s Road – 19/01274.  
Erection of no.5, two storey dwellings and associated garages with hard and soft landscaping. Alterations to existing dwelling to create new vehicular access. The application was refused by SDC on various grounds. In addition, SDC have issued Tree Preservation Order 707 for trees on the borders of the land.
- 5.2 Applications Responded to Inter-meeting.
- 5.2.1 New Barnmoor Cottage, Kington Lane – 19/002211/FUL. First floor and two storey extensions and increase in ridge height of main dwelling, changes to existing fenestration and demolition of outbuildings. The application was withdrawn before a response was made by the Parish Council.
- 5.2.2 Cherry Tree Cottage, The Green – 19/02156/LBC & 19/02155/FUL. Proposed 2 storey side extension. Councillors, after due consideration of the application, agreed a response of “No Objection”.
- 5.2.3 Grade 3 Agricultural Land on Gannaway Farm, Brick Kiln Close, Norton Lindsey – 19/01618/OUT. Outline planning application for the development of 12 affordable homes, with all matters reserved except for access. The Parish Council submitted a response in support of the outline application.
- 5.3 Applications for Discussion at this meeting.
- 5.3.1 Morgan Close No.9 – 19/02664/FUL - Two storey rear extensions single storey side extension. After due consideration of the plans, the Councillors agreed a response of “No representation”.
- 5.4 Other Planning Issues
- 5.4.1 Holly Cottage Yarningale Common – 19/01692/OUT – Demolition of existing kennel and cattery building and erection of single-storey dwelling. The Case Officer at SDC advised the Parish Council that the application was recommended for refusal & was heard at the Planning Committee on 18<sup>th</sup> September 19, whereby the Committee supported the planning application following representations made by the Chairman, District Councillor Richards and the applicant. It was noted that the Planning Officer relied upon the unadopted content of the Neighbourhood Plan stating that the application was contrary to H1, H2 & H3 contained therein. It was interesting to note that the proposed Neighbourhood Plan already had weight with Planning, but that it was also accepted at Committee that the proposed Neighbourhood Plan also allowed supported & appropriate development outside of the Village boundary.
- 5.4.2 Field Off Henley Road between Kington Lane & Glenhurst Farm. The Enforcement Officer has been asked for the updated position.
- 5.4.3 Land off Langley Road, Claverdon – 18/01410/FUL. Appeal reference APP/J3720/W/19/3235805. An appeal was lodged against the decision made at Planning Committee on 25<sup>th</sup> February 2019. Details of the appeal have been circulated to Councillors for consideration. The Chairman to draft a response to the Appeal for consideration by Councillors.
- 6 Housing in Claverdon**
- 6.1 Update on progress of the Housing Needs Survey – The survey is presently in draft format Councillors & approved the Clerk to progress the document with Sarah Brooke-Tailor to a final draft for their approval.
- 7 Policing, CLASP & CASE**
- The Parish Council received an email from CASE inviting the Parish Council to undertake the responsibility of the operating the ANPR cameras. Between Parish Council Meetings Councillors agreed that they did not wish to take on this role within the Parish Council. This was a community led project which the Parish Council has funded in part, but the consensus was that it must remain a community initiative and not become part of Parish Councillors’ or Parish Council duties.

7.1 CASE update from Councillor Spiers. There was no further update other than those monitoring the ANPR system were happy to continue to do so. Councillors agreed that the present arrangement was very effective as shown by the recent crime information from the Police.

## 8 Recreation Field

8.1.1 Pavilion extension & refurbishment. Consideration by Councillors of the proposal, with costs, to change the external elevation treatment from UPVC sheeting to a render. This has arisen as it has been noted that the proposed exterior may not have long term sustainability when hit by a ball. The Chairman confirmed that he has asked for more suitable render options and related costs. Nothing will be progressed without consultation with Councillors and Sport England being informed.

8.1.2 Update on progress of the works. The Chairman advised that works had slowed following digging the footings due to the rain and hoped that works would be completed before Christmas.

8.1.3 Play Area at Recreation Ground. The Clerk advised that the draft tender document would be forwarded to Councillors in the next 10 days, for their consideration prior to being progressed via ESPO as required by WALC. Councillors were grateful for Emma Foulerton's assistance in the process.

8.1.4 The Chairman advised that the contractor will flatten the mound adjacent to the current play area. Michael Wilcox recommended consideration be given to using suitable spoil from that operation being used to rectify the dip at the bottom of the Recreation Field. The Chairman agreed to consider this as it will save on Landfill.

## 9 Footpaths /Bridlepaths

9.1 Footpath off Breach Lane – Update on possible strimming/maintenance required. Clerk to contact Landowner.

9.2 The Chairman highlighted the path that is behind Holly Cottage Kennels, which is almost impassable. Quote to be obtained by The Clerk.

9.3 Councillor Bicknell highlighted the path on Yarningale Common that borders the Homestead field is also impassable.

9.4 Hercules Lane – this has been reported to the Rights of Way team at WCC who are responsible for the bridleway. The Clerk to contact them to see if they will refund the Parish Council if the Parish Council undertakes the work.

9.5 The Boys Club Field. – Councillors consideration of next steps following the update from the Parish Clerk along with any other information gained by Councillor Spiers. Andrew Entwistle of George F White has promised a response to the letter sent to UK Youth in January, within the next 2 weeks.

## 10 Yarningale Common

10.1 Potholes on the access to the Homestead & the Carpark. Clerk to secure 2 further quotes.

10.2 Draft Biodiversity Offset Management Plan for Yarningale Common. The costings have been altered to reflect correct indexation along with insertion of the full costs of renovating the ponds. The Chairman & Councillor Bicknell met with David Cole, WCC Ecologist before the Parish Council Meeting and the Chairman updated the meeting on the areas and work proposed within the draft report for consideration by Councillors. The Biodiversity improvement of Yarningale Common will involve neutral and acid grass land regeneration, and renovation/improvement of 2 ponds. The neutral grass land improvement will include the sowing of yellow rattle which is an inhibitor to grass growth. This will encourage the natural seed bank of flowers and grasses within the soil to germinate without being crowded out by fast growing grass. Regeneration of the acid soil area will involve removal of scrub holly and some poor unsustainable trees to allow light into the area. Soil will be scrapped from the surface whereby it is hoped that exposure of the acid soil to light will encourage the regeneration of the heather over time. The area covered by these works amounts to just 2.07 hectares of Yarningale Common which in total is approx. 20 hectares. The Parish Council must consider the 30 legal contract which it is required to sign and will now share pertinent details of the draft Biodiversity Offset Management Plan with interested residents on Yarningale Common.

10.3 The process has highlighted that water carrying road pollutants drains into pond 1. The Parish Council to ask County Councillor J. Horner whether a culvert can be made to avoid a direct drain off from the road into that pond to assist with the pond 1 regeneration.

10.4 Councillor K. Meeson asked about the properties of yellow rattle. David Cole has advised the Parish Council that yellow rattle sows its seeds close to where the plant exists and grows to approx. 1 foot high

but will allow for the naturally occurring grasses and plants to regenerate due to more light and space afforded them by the yellow rattle. It will also enable mowing to be done just once a year.

- 10.5 The Chairman requested that Councillors consider the details provided and advise their position very shortly, but that he saw this investment by WCC as positive on many fronts.

**11 Dorothea Mitchell Hall.**

- 11.1 Councillors Spiers advised that the new curtains would be arriving soon.

**12 Neighbourhood Plan & General Other matters including any arising from Earlier Meetings and not already covered.**

- 12.1 Neighbourhood Plan - The Referendum is set 24<sup>th</sup> October 2019, and everyone is encouraged to vote. Councillors supported the Chairman's suggestion of erecting 2 or 3 banners in the Village about the referendum. The Chairman undertook that task. Following questions from residents present about the Neighbourhood Plan, a resident made the excellent suggestion of a flyer being delivered to each residence a few days before the referendum advising the differences should the plan be adopted versus a no Neighbourhood Plan situation. The Chairman said he would consult with John Cronin, the Chairman of the Neighbourhood Plan Steering Group.

- 12.1.1 Claverdon K6 Telephone Kiosk. Listed Structure. Peter Morgan's response to the possibilities for future use of the Kiosk were noted and the Clerk advised that she had contacted the Duty Desk at SDC Planning to ascertain an opinion as to whether the Kiosk can be moved.

- 12.2 The mowing contractors for the verges & Lye Green did 2 mows in August without consulting with the Parish Council. The annual budget has been used with the contractors intending to mow again on 22-10-19. Councillors considered the October mow & the additional costs to budget of £370 along with the current weather conditions and agreed the additional mowing costs.

- 12.3 Councillors Meeson recorded that obscene graffiti had been daubed on the interior of the Wendy House on the play area at the Recreation Field and wanted to thank the kind resident who had quickly over painted the obscenity on behalf of the Parish Council.

**13 Post Received**

**Meeting 1<sup>st</sup> October 2019 - Correspondence**

**13.01 Alcester Police North SNT. Weekly Report. 25th August 2019**

Vehicle Crime. A4189. Two hedges trimmers stolen from works van. Between 1pm and 2.30pm Wednesday 28<sup>th</sup> August

**13.02 Claverdon Community Land Trust - Email from The Chairman- John Horner**

The latest report from John Horner was circulated to Councillors. Contents, clarification of the term "adjacent" by Land Board Trust, the need to complete the Housing Needs Survey, and the need for a different style of home for the older population.

**13.03 Alcester Police North SNT. Weekly Report. 8th September 2019**

No reported incidents for Claverdon.

**13.04 Alcester Police North SNT. Weekly Report. 15th September 2019**

Suspicious Circumstances. St Michaels Close, Claverdon. Man seen to walk onto private land. No offences disclosed at the time. Described as a white male, 5' 7", medium build, straight grey hair, wearing grey trousers, grey shirt and black shoes. The man got into a car and drove off. The last three letters of the registration number were 'EFG'. 12 midday Thursday 12<sup>th</sup> September.

**13.05 WALC email advising on Consultation on deployment of 5G & extended mobile coverage.**

Notification from WALC of the consultation on the proposed reforms to permitted development rights to support the deployment of 5G and extend mobile coverage. Sent to Councillors for their input.

**13.06 Alcester Police North SNT. Weekly Report. 22nd September 2019**

Theft. Henley Road, Claverdon. Offender(s) have taken a field gate of its hinges and have removed two flower pots from the premises. The pots were discovered behind a hedge near to Breach Lane. Reported Thursday 19<sup>th</sup> September

**13.07 Copy Letter from Norton Lindsey Parish Council - Planning application 19/01618/OUT - 12 Affordable homes -**

The letter is to the Case Officer at SDC Planning & seeks to clarify Norton Lindsey Parish Council's objection in respect of the above application for 12 affordable homes on agricultural land at Gannaway Farm.

**13.08 Alcester Police North SNT. Weekly Report. 29th September 2019**

No reported incidents for Claverdon.

**14 Finance**

14.1 After consideration by Councillors & upon the proposal of the Chairman, payments due as listed below, together with the account projection to the end of October 19, were approved by all Councillors present.

Date	Item	Cheque No	Current Account	Debits	Deposit Accounts	Total
			Deposits			
30 Sep 19	<b>Projected Balance</b>		<b>£108,416.61</b>		<b>£35,715.50</b>	<b>£144,132.11</b>
	<b>Payments for Approval</b>					
13 Sep 19	Mowing Recreation Ground - 5 weeks of August 19	2301		£375.00		(£375.00)
13 Sep 19	External Audit Fee for Year Ended 31/3/19	2302		£240.00		(£240.00)
13 Sep 19	Welfare Unit & Portable Toilet at Recreation Ground for Pavilion works	2303		£1,332.00		(£1,332.00)
13 Sep 19	Advance payment for materials for the extension works on the Pavilion at the Recreation Ground	2304		£14,220.00		(£14,220.00)
23 Sep 19	CPRE Annual Subscription to Nov 2020	2305		£36.00		(£36.00)
23 Sep 19	I.T Costs resolving issues with Outlook & Gmail	2306		£66.00		(£66.00)
1 Oct 19	HMRC. Paye & NI deductions for July, Aug & Sept 19	2307		£517.11		(£517.11)
1 Oct 19	Clerk's September 19 Net Salary.	2308		£639.74		(£639.74)
26 Sep 19	Precept Income for second half of 19/20 Financial Year	BACS	£15,000.00			£15,000.00
6 Oct 19	Pavilion Electricity 22-8-19 to 20-9-19	DD		£11.24		(£11.24)
15 Oct 19	Water Chgs at Pavilion for October 19	DD		£22.80		(£22.80)
10 Sep 19	Bank Charges for Safe Custody Fees	SO		£7.50		(£7.50)
1 Oct 19	Mowing Verges & Lye Green on 28th Aug & 24th Sept 19	2309		£888.00		(£888.00)
	<b>Item</b>	<b>Amount</b>				
	Allowance	£18.00				
	Mileage in September 40.0 Miles	£18.00				
	HP Instant Ink - Ink supply for Printer.	£21.99				
	<b>Total</b>	<b>£57.99</b>				
1 Oct 19	Parish Clerk's September 19 Expenses	2310		£57.99		(£57.99)
	<b>Receipts and/or Transfers</b>					
	Interest on Reserve & Deposit Accounts.				£22.68	£22.68
Date	Item	Cheque No	Current Account	Debits	Deposit Accounts	Total
			Deposits			
31 Oct 19	<b>Balance</b>		<b>£105,003.23</b>		<b>£35,738.18</b>	<b>£140,741.41</b>

14.2 The External Audit Report for the year ended 31<sup>st</sup> March 2019 was issued to the Parish Council on 9<sup>th</sup> September 2019 by PKF Littlejohn LLP. The report was posted on the Parish Council website and the notice boards on 13<sup>th</sup> September 19 together with the Notice of Conclusion of Audit of the Annual Governance & Accountability Return for the year ended 31/3/19. The report raised one except for matter which highlighted that the precept shown in the submitted accounts of £26000, ( and previously minuted at a Parish Council Meeting) should be shown as £25800 as the precept the Parish Council levied was part funded by SDC to the value of £200 via a Council Tax Support Grant, which should have been shown in Box 3 on Section 2 of the Return.

14.3 Consideration by Councillors of the Income & Expenditure Schedule for the period to end of October 19 as compared to the Annual Budget. The Clerk highlighted the main points, following which the Councillors approved the attached Interim financial schedule.

14.4 The Councillors reviewed the Bank Reconciliation to end October 19 after the Meeting and it was signed off by Councillor Bicknell.

14.5 The Chairman thanked Councillor Spiers for agreeing to be a cheque signatory following the resignation of Councillor Wilcox. Councillor Spiers confirmed that the signed mandate had been delivered to the Bank.

**15 Meeting Dates**

15.1 Dates agreed are: 12<sup>th</sup> November 2019 (a delay due to the first Tuesday of the month being Bonfire Night) & 3<sup>rd</sup> December 2019, 7<sup>th</sup> January 2020, 4<sup>th</sup> February 2020, 3<sup>rd</sup> March 2020.

**Claverdon Parish Council Accounts for the Year to 31 March 2020 - Interim Report at 1/10/19 Meeting**

<b>ITEM 14.3- AGENDA</b>	<b>Budget for the Year</b>	<b>Payments &amp; Receipts to 31/10/19</b>	<b>(Actual payments are from 1/4/19 to 31/10/19 as known at 1/10/19)</b>
<b>Precept</b>	£30,000.00	£30,000.00	(Receipt includes £80 Council Tax Reduction Grant)
<b>Recreation Field (Clubs Etc.)</b>	£770.00	£250.00	Cricket Club Payment for 2018 Season.
<b>Bank Interest</b>	£50.00	£135.79	
<b>Miscellaneous</b>	£0.00	£0.00	
<b>Playground Grants &amp; Fundraising</b>	£50,000.00	£0.00	
<b>Pavilion Refurb &amp; Extension Grants</b>	£119,000.00	£0.00	
<b>Verges mowing reclaim from SDC</b>	£1,200.00	£0.00	
<b>Wayleave Rent and Easements</b>	£277.00	£0.00	
<b>VAT Reclaimed</b>	£37,425.00	£1,539.98	VAT recovered to 31/3/19
<b>Donation for ANPR Cameras</b>	£0.00	£345.00	
<b>WCC Councillors Grant Fund</b>	£0.00	£1,000.00	For the Play Area at the Recreation Ground
<b>Sale of Tattlebank Wood</b>	£0.00	£95,000.00	Gross Sale Proceeds
<b>Total</b>	<b>£238,722.00</b>	<b>£128,270.77</b>	
<b>Expenditure</b>			
<b><u>Administration</u></b>			
<b>Clerk's Salary</b>	£8,250.00	£6,011.11	7March to Oct 19 Salary payments inclusive + 3 quarters payments for tax & Nic
<b>Clerk's &amp; Admin Expenses</b>	£1,100.00	£671.01	
<b>Total</b>	<b>£9,350.00</b>	<b>£6,682.12</b>	
<b><u>Recreation Field</u></b>			
<b>Mowing</b>	£2,250.00	£1,500.00	
<b>Playgrounds - new all ages playground at Recreation Field.</b>	£54,500.00	£0.00	
<b>Pavilion Refurbishment/Rebuild</b>	£119,000.00	£25,955.00	£12995 -Cost of removal of asbestos. £12960 payments to DCE Construction for extension to Pavilion.
<b>Other General Maintenance and Field work</b>	£1,550.00	£270.00	
<b>Total</b>	<b>£177,300.00</b>	<b>£27,725.00</b>	
<b><u>Yarningale Common</u></b>			
<b>Major Work</b>	£1,000.00	£0.00	
<b>Mowing</b>	£0.00	£0.00	
<b>General Maintenance</b>	£1,000.00	£0.00	
<b>Total</b>	<b>£2,000.00</b>	<b>£0.00</b>	
<b><u>Other Village Areas</u></b>			
<b>Verges and Lye Green Mowing</b>	£3,150.00	£3,115.00	
<b>CLASP / CASE/ Road Safety</b>	£1,000.00	£4,645.00	Payment towards ANPR System as per Councillors pledge included in the minutes. Pledge £5000, = £4645 less donation received of £345.00, plus last years spend of £700
<b>Trees, Footpaths and Gritting, Village and Lye Green Maintenance</b>	£3,350.00	£0.00	

<b>Village Green Design Costs</b>	£3,500.00	£0.00	
<b>Tattle Bank</b>	£0.00	£0.00	Sold April 2019
<b>Total</b>	<b>£11,000.00</b>	<b>£7,760.00</b>	
<b><u>Miscellaneous and Professional</u></b>			
<b>Professional Costs</b>	£6,715.00	£2,009.82	Insurance £647, Audit Fees - £537, Legal Fees for Land Registry £60, & Solicitors Fees to make 1st registration of the Recreation Ground £758
<b>VAT Payable</b>	£37,425.00	£8,250.44	
<b>Costs of Sale of Tattlebank Wood</b>	£0.00	£4,477.35	Auction Fees £2474, Solicitors Fees £ 2003
<b>General other costs</b>	£4,800.00	£2,336.00	Cost of new notice board £1368, WALC Annual Subscription £421, Battery for Defibrillator £250, IT Support fees £55, SDC Election Charges £100
<b>Total</b>	<b>£48,940.00</b>	<b>£17,073.61</b>	
<b>Total Expenditure</b>	<b>£248,590.00</b>	<b>£59,240.73</b>	
<b>Surplus / (Deficit)</b>	<b>-£9,868.00</b>	<b>£69,030.04</b>	
<b>Opening Bank Balance</b>		<b>£71,711.37</b>	
<b>Closing Bank Balance</b>		<b>£140,741.41</b>	
<b>Balance Change</b>		<b>£69,030.04</b>	



**AGENDA ITEM 14.4****CLAVERDON PARISH COUNCIL****For the Financial Year ending 31st March 2020****BANK RECONCILIATION****Quarter ending - 01/10/2019**Prepared by **MARGO KEY**

Position

Parish Clerk &amp; Financial Officer

Date **1-10-19**

Approved by .....

Position

Councillor

Date .....

	<u>Date</u>	<u>Current Account</u> £	<u>Investment Account</u> £	<u>TOTAL</u> £
<b>BALANCE PER BANK STATEMENT AS AT</b>	27/09/2019	107955.78		107955.78
	01/10/2019		35738.18	35738.18
<b>Less unpresented cheques &amp; Direct debits at 1-10-19</b>				
Cheque number 2298		633.94		633.94
Cheque number 2300		79.73		79.73
Cheque number 2305		36.00		36.00
Cheque number 2306		66.00		66.00
Cheque number 2307		517.11		517.11
Cheque number 2308		639.74		639.74
Cheque number 2309		888.00		888.00
Cheque number 2310		57.99		57.99
Direct Debit due on 6-10-19		11.24		11.24
Direct Debit due on 15/10/19		22.80		22.80
<b>NET FORECAST BANK BALANCES AT 31-10-19</b>		<b>105003.23</b>	<b>35738.18</b>	<b>140741.41</b>

The net bank balance reconciles to the Cash Book (receipts &amp; payments) for the period to date/ year as follows

**CASH BOOK**

Opening Balance at 31/3/19 per AGAR	71711.37
ADD - Receipts during the period	128270.77
LESS - Payments during the period	59240.73

Closing balance per the Cash book as at .....

140741.41