



PARISH COUNCIL OF CLAVERDON

Minutes for Council Meeting 3rd February 2020

Present – Councillor S. Lawton (Chairman), Councillor D. Middleton, Councillor H. Spiers, Councillor K. Meeson, Councillor P. Bicknell, County Councillor J. Horner (part), District Councillor P Richards(part) and 8 members of the public.

Apologies for absence. Councillor N. Dargan who is away on business

Declarations of Interest

There were no declarations of interest made at the Meeting

1 Minutes of the last Meeting.

1.1 On the proposal of the Chairman the minutes of the Council Meeting held on 3rd December 2020 were taken as read, approved by Councillors D. Middleton, H. Spiers, K. Meeson, Bicknell and later signed as representing a correct record.

2 County Council Matters

2.1 General Report. Councillor John Horner explained that Warwickshire CC has very low borrowing compared to nationally, and he proposes suggesting at the budget meeting on February 18 that a £28 million loan over four years should be secured in order to address road safety concerns in the top 50 sites in the county (the A4189 is not in the top 50).

2.2 JH also gave an account of the A4189 Action Group meeting he attended with MP Nadhim Zahawi on Friday, the 31st of January in Ullenhall, which was well attended with 70 to 80 members of the public, where various road safety ideas were considered. Much discussion ensued around how the traffic on the 4189 might be worsened by the new Amazon warehouse in Redditch. The Chairman also advised that the random speed camera cameras are not currently operating in Claverdon due to health and safety reasons.

2.3 JH also gave an account of the Arden clerks and chairs meeting, where concerns were raised about the visible presence of the police. JH described the “my local bobby initiative” which is a private police force funded by residents and businesses, which already in place in various parts of the country. J H to keep us posted on this initiative.

3 District Council Matters

3.1 General Report. Councillor Richards described the various financial pressures on the council which has resulted in a 3.6 % increase in council tax and also the decision to introduce a £40 green bin charge. For example, in 2020/21 SDC will receive £5.3m from the New Homes Bonus. In 3 years’ time this will have been reduced to zero. SDC is already budgeting to use £1.5m of its reserves to balance its budget in 2020/21. By the end of the year it will have reserves of £12.5m. Because of the reduction of Central Government funding over the next 3 years, SDC’s reserves are likely to be halved to £6.3m.

3.2 There was much discussion on the fact that the green bin charge did not seem in line with the climate change agenda, because people would need to either burn the green waste, or drive to the nearest recycling facility. Concern was also expressed that there would be a big increase of fly tipping especially on private roads. There was consensus that this policy seemed short-sighted and did not take into account the total costs. Councillor Richards described that residents would be provided with a sticker to put on their green bin to indicate that they have paid the £40. He was also asked if the charge would be reviewed and Councillor Richards stated there had been no support for the charge at any meeting he has attended so far and this has been fed back. The Chairman also added that the food caddies supplied at a previous meeting were far too small. Councillor Richards advised that Councillor Shenton has indicated that he is willing to attend any parish council meeting to explain the rationale behind this decision and to be questioned. The Chairman agreed to take up this offer.

3.3 PR also described other key areas of SDC spend,

- £1.6 m towards a review of the core strategy,
- £0.5m to the climate emergency fund.

- £110k to UBUS service which enables people who would otherwise not be able access public transport to call the bus direct to pick up at home.
 - £50k to Fred Winter shop to be turned into a homeless support centre.
- 3.4 PR also highlighted proposals to develop a regional materials recycling facility to manage the Region's growing waste burden.

4 Public Input

- 4.1 Playground Team gave an update on the play area design and the tender process so far, indicating a preference to go with Komplan, as they have experience of installing playgrounds in the local area and are also on Stratford District Council's preferred supplier list. In terms of fundraising, they have a grant from WLAC of £8000, John Horner £1000, Proceeds from the Claverdon fete £13,000, and other local donations meaning total raised so far is approximately £31,500. £43,000 is needed for the play equipment and a further £5000 for the ground works and fencing needed. The Chairman indicated that until he was sure of how much VAT the Council would be able to claim back from refurbishing the cricket pavilion, he was unable to commit to expenditure at this time. However, there was a meeting planned on the 4th of February to speak to VAT consultants and was hopeful that this should shortly be resolved.
- 4.2 Playground Team advised that a purchase order for the equipment needed to be placed by the 31st of March in order to secure the WALC grant and that the quote from Komplan needed to be placed by the 31st of March and that the equipment will need to be delivered and installed at the same time.
- 4.3 Playground Team asked if the ground works and ground levelling could be gifted by a member of the public and The Chairman indicated that he was happy for the playground team to explore any options to see if this could be done locally.

5 Planning.

5.1 Update on previously considered applications.

- 5.1.1 Claverdon Hall Farm, Lye Green Road – 19/02930/COUR.
Prior approval for the change of use of an agricultural building to a flexible use under Class R of Part 3 of the GDPO 2015 (Class B1 Light Industry or Offices). SDC granted the application on 3/12/19
- 5.1.2 9 Morgan Close, Norton Linsey – 19/02664/FUL. The planning application was refused by SDC on 6th December 19 on the grounds that the scale would amount to disproportionate additions over and above the original dwelling significantly detracting from the open character of this area and the character of the dwelling and would therefore form 'inappropriate development' within the Green Belt.
- 5.1.3 2 Cophill Cottage, Gannaway Road – 19/02733/FUL. Two storey side extension and formation of new access entrance. SDC granted the application on 12th December 2019.

5.2 Applications Responded to Inter-meeting

- 5.2.1 Beaudesert, Langley Road, Claverdon, 19/03331/FUL. Two storey side extension and single storey rear extension. SDC granted the application on 27th January 2020.
- 5.2.2 Land adjacent to Glenhurst Farm, 19/03327/FUL. Construction of a barn on the land for safe Storage. Parish council objection lodged.
- 5.2.3 Cherry Tree Cottage, 3 The Green, Claverdon, 19/03479/FUL Proposed single storey side extension, No Objection.
- 5.2.4 Claverdon Hall, Lye Green, 19/03425/FUL Claverdon Conversion of outbuildings to provide three dwellings. No response.
- 5.2.5 Claverdon Hall Farm, Lye Green, 19/03569/COUQ Prior approval notification for change of use of agricultural buildings to five dwelling houses and associated operational development under Class Q(b). Noted but no response required.
- 5.2.6 Woodside, Kington Lane, 20/00059/FUL Re-roofing of existing front and rear single storey roofs to pitch with permitted development side and rear extensions with detached garage. No response.

5.3 Planning Issues for comment to SDC after the Parish meeting

- 5.3.1 19/03606/FUL New Barnmoor Cottage Kington Lane, Demolition of existing dwelling proposed replacement dwelling (resubmission of 19/01397/FUL). Councillors agreed to no objection.
- 5.3.2 00082/FUL Alterations to Meadow Cottage, Station Road and erection of a new house with replacement detached double garage and widening of existing access to Station Road. Councillors agreed to no objection.

6 Housing in Claverdon

- 6.1 The Chairman gave an update on the Norton Curlieu Lane housing for affordable homes, this is still ongoing and out for consultation and he also discussed the possibility of a new Claverdon housing needs survey.

7 Policing, CLASP & CASE

- 7.1 Langley have joined the ANPR system and the police have expressed an interest in monitoring and/or linking up with other areas

8 Recreation Field

- 8.1 The Chairman outlined the delays to the pavilion build due to the poor weather and the fact that it was impossible to get vehicles on site at the moment due to the mud. Most of the internals of the original pavilion had been done and was on track to complete by the end of March. It was reiterated that the Sport England grant needed to be spent by 31st of March 2020.
- 8.2 The Chairman outlined that the recreational field development has received three quotes, £43,000 from Komplan others were approx. £ 53,000 and £70,000. The Chairman recommended that Komplan be the preferred supplier in line with the Playground team wishes. See also minutes from section 4 above.

9 Footpaths /Bridlepaths

- 9.1 The Chairman proposed a review of how to make pathways more accessible to those with disability and mobility issues e.g. wooden stiles. The bridle path, Hercules Lane was particularly referenced, with a discussion of whether to put in a large handle fence in order to enable easier access by tractor in order to trim the hedges.
- 9.2 Councillors also discussed whether they should look at all the stiles in the parish with a view to replacing them in order to make them more accessible. The Chairman suggested setting up a small working party to look at the stiles in the parish, priorities and costs and to reach out to local rambling associations or walkers for their input.

10 Yarningale Common

- 10.1 The Chairman gave an account of meeting held with David Cole, our Warwickshire ecology advisor for the Yarningale biodiversity plan on the 29th of January. DC has advised that due to the presence of great crested newts, their protection needs to be clarified as they are endangered species and some work will now be delayed, probably until the end of the year. Hence there will be some delay to the current management plan, although the work on the Mound can continue in early summer. To date, pond 7 and surrounding area has been cleared, and the car park area has been cleared and seeded with yellow rattle and other wildflower meadow seeds.

11 Dorothea Mitchell Hall

- 11.1 Councillor Spiers advised that the DM Hall now has a new treasurer and AGM and trustees' meetings have taken place To address the issue of the DM accounts.
- 11.2 Tennis Club. The Chairman clarified that the Parish Council, as landlord cannot prevent the tennis club from making a planning application for lights around the tennis courts, if it wishes to do so. There had been some confusion that this had been taken by some to infer that the Parish Council would make no objection to such an application, were it ever to be made.

12 General Other matters including any arising from Earlier Meetings and not already covered.

- 12.1 The new data policy was reviewed and adopted and approved.
- 12.2 Last year's risk assessment was reviewed and three changes were made:-
- References to Tattlebank can be removed
 - References to business interruption insurance could be removed from Pavilion risks
 - Agreed that we may need to add risks for Yarningale common at some point in the future.

Meeting 03 February 2020 - Correspondence
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- 13.01 Alcester Police North SNT. Weekly Report. 8th December 2019**
There were no reported incidents in Claverdon for that week.
- 13.02 Alcester Police North SNT. Weekly Report. 15th December 2019**
There were no reported incidents in Claverdon for that week.
- 13.03 Alcester Police North SNT. Weekly Report. 5th January 2020**
Burglary. Church Road, Claverdon. Golf Clubs and Red Power Caddy stolen from open garage while the owner was still nearby. Between 12.40pm and 1.30pm 19th December. • *Theft. Henley Road, Claverdon. Three thousand litres of heating oil stolen from outside tank. Between 23rd & 31st December.
- 13.04 Alcester Police North SNT. Weekly Report. 12th January 2020**
Suspicious Circumstances. Station Road, Claverdon. Two males with torches seen looking around private property. Both ran off when challenged. No offences disclosed at the time. 1.10am Thursday 9th January.. The registration number of a vehicle captured on the Claverdon ANPR system at this time was passed to police. The driver of which has been spoken to by police.

Mobile Police Surgeries – The Team have organised some further police surgeries in the area. Please come along if you have any issues or concerns. The days and times are shown below: - Saturday 18th January. 10am till 11am. Langley Road, Claverdon.
- 13.05 Alcester Police North SNT. Weekly Report. 19th January 2020**
Theft. Langley Road, Claverdon. Secure building site broken into and items stolen including a cement mixer. Between 15th & 16th January. Suspicious Circumstances. Glebe Road, Claverdon. Door handle rattled and bang heard at front of house. On later inspection a crack was found in the door itself. 10.30pm Sunday 12th January.
- 13.06 Alcester Police North SNT. Weekly Report. 26th January 2020**
Suspicious Circumstances. Lye Green, Claverdon. Two females seen sat in a black vehicle parked on private drive to house. The vehicle had ladders on the top. Caller concerned that there was no reason for them to be there. No offences disclosed at the time. Daytime Thursday 23rd January. 0391 23/01/2020
- 13.07 Monthly Report from John Horner .**
County Councillor J. Horner Jan/ Feb report commenting on Warwickshire local council financial settlement for 20/21, poor road safety statistics for Stratford Upon Avon and Warwickshire compared to the UK as a whole and climate change agenda
- 13.08 Beverley Hemming - Corporate Communications Manager SDC - Parish & Partners**
Stratford-on-Avon District Council is currently consulting on additional planning guidance relating to Climate Change Also as part of the consultation process the District Council will be holding a public drop-in session for residents and local businesses, providing the opportunity to discuss the principles and ask any questions on Tuesday 4 February 2020 in Room 002 at The Council Offices, Elizabeth House, Stratford-upon-Avon, between 3pm and 7pm. For more information or to have your say please visit: www.stratford.gov.uk/climatechangespd. Fliers provided for notice boards.
- 13.09 Email from Mike Spencer re. project group A4189**

Meeting date set with with Nadhim Zahawi MP and Senior Members of Warwickshire County Council on Friday 31st January 2020 11.00 Until 12.00 at Ullenhall Village Hall, Henley in Arden
The Project Group would welcome public attendance at the meeting
The shortened list of possible projects:
a. Update the existing speed camera on the A4189 and or installation of average speed cameras on the A4189, Henley in Arden, **Claverdon** and Wootton Wawen. It was felt that this would reduce traffic flow and speed through the villages and create a much safer environment.
b.. **The Green in Claverdon** – and the Ullenhall A4189 turning for roundabouts. This action would create a much safer environment at these busy and dangerous turning points.
- 13.10 Email from WCC Passenger Transport Development Team re. Flexibus changes through Claverdon**
Service 510 - New Wednesday & Saturday service between Henley In Arden & Warwick/Leamington, partially replacing Service 511. Service 511 - Now operates on Wednesdays only to a revised route & timetable.

13.11 Email from Walc

Email urging councillors to attend a WALC Stratford Area Committee Meeting on 12th Feb to raise issues of common concern so they can be put to a future meeting with Robert Weeks on the 20th Feb

13.12 Email from Walc

Royal Garden Party - nominations to be submitted as soon as possible

13.13 Email from Gateley Legal

Re The Homestead Yarningale Common and Deeds of Grant affecting the title

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15 Finance

15.1 After consideration by Councillors & upon the proposal of the Chairman, payments due as listed below, together with the account projection to the end of Jan 2020, were approved by all Councillors present.

Date	Item	Cheque No	Current Account	Debits	Deposit Accounts	Total
			Deposits			
30 Nov 19	Balance			£92,347.77	£35,760.85	£128,108.62
	Payments for Approval					
12 Nov 19	Refund of Vista Print Charges for Banners	2322		£374.96		(£374.96)
14 Nov 19	Renewal of NOD 32 Anti Virus Software for 1 year	2323		£33.60		(£33.60)
3 Dec 19	2020 charge to Parish Council for Chairman's article in Parish News	2324		£315.00		(£315.00)
3 Dec 19	Clerk's November 19 Net Salary.	2325		£666.85		(£666.85)
6 Dec 19	Pavilion Electricity 22-10-19 to 20-11-19	DD		£146.07		(£146.07)
16 Dec 19	Water Chgs at Pavilion for December 2019	DD		£22.80		(£22.80)
3 Dec 19	Hosting charges for claverdonvillage.co.uk website. Oct 2019 to Oct 2020	2326		£144.00		(£144.00)
2 Dec 19	Stratford on Avon DC . Reimbursement for part of the costs for mowing of verges	BACS	£1,300.23			£1,300.23
3 Dec 19	Hire of DM Hall on 24th July and 29th October for extra Parish Council meetings	2327		£26.00		(£26.00)
3 Dec 19	Clerk's Expenses for November 2019	2328		£76.32		(£76.32)
	Item	Amount				
	Allowance	£18.00				
	HP Instant Ink - Ink supply for Printer.	£32.99				
	Stationary	£3.50				
	November mileage - 48.5 miles	£21.83				
	Total	£76.32				
	Receipts and/or Transfers					
	Interest on Reserve and Deposit Accounts					
Date	Item	Cheque No	Current Account Deposits	Debits	Deposit Accounts	Total
4 Dec 19	Balance			£91,842.40	£35,760.85	£127,603.25
	Payments for Approval					
5 Dec 19	Hire of Room at Church Centre 3 Feb 2020	2329		£25.00		(£25.00)
6 Dec 19	Sale of Footpaths & Bridleway maps	DEP	£12.00			£12.00
6 Dec 19	Grant payment for Pavilion ext & refurb. 1st installment	TRF	£9,866.00			£9,866.00
12 Dec 19	Extend poles at Yarningale Common Car Park to prevent access from Yarningale Lane and repair some existing poles.	2330		£254.00		(£254.00)
16 Dec 19	Clerk's net Dec 2019 Salary, additional hours & Holiday Pay.	2331		£1,313.78		(£1,313.78)
16 Dec 19	Parish Clerk's December 19 Expenses	2332		£80.88		(£80.88)

Item		Amount			
Allowance to 13 Dec 19		£7.69			
Mileage in December 26.0 Miles		£11.70			
HP Instant Ink - Ink supply for Printer.		£54.99			
Stationary		£6.50			
Total		£80.88			
16 Dec 19	HMRC. Paye & NI deductions for October, November, & December 2019	2333		£865.06	(£865.06)
17 Dec 19	Mowing Costs for 2019 for The Green	2334		£144.00	(£144.00)
	CANCELLED CHEQUE	2335			
17 Dec 19	Yarningale Common - Mowing, sowing yellow rattle & clearing vegetation from pond 6	2336		£4,720.80	(£4,720.80)
Receipts and/or Transfers					
31 Dec 19	Interest on Reserve and Deposit Accounts, Nov,Dec				£44.95
					£44.95
Date	Item	Cheque No	Current Account	Deposit Accounts	Total
			Deposits		
31 Dec 19	Balance		£94,316.88	£35,805.80	£130,122.68
Payments for Approval					
19 Dec 19	Interim Costs of extension of Pavilion at Recreation Ground	2337		£27,466.80	(£27,466.80)
16 Jan 20	Quantity Surveying Services for Pavillion	2338		£200.00	(£200.00)
	CANCELLED CHEQUE	2339			
3 Feb 20	Training Course End of year Financial Procedures	2341		£30.00	(£30.00)
3 Feb 20	Governance and Accountability, a practitioner's guide (England)	2342		£3.00	(£3.00)
3 Feb 20	Parish Clerk's net Jan 2020 Salary	2343		£431.37	(£431.37)
3 Feb 20	Parish Clerk's Jan 2020 Expenses	2344		£189.13	(£189.13)
Item		Amount			
Allowance		£18.00			
Postage		£15.26			
HP Instant Ink - Ink supply for Printer.		£7.99			
Office 365 subscription renew		£79.99			
Mileage in January 25.5 Miles		£11.48			
Stationary		£56.41			
Total		£189.13			
3 Feb 20	Trim hedge Recreation Field	2340		£200.00	(£200.00)
30 Dec 20	Yarningdale Common Biodiversity Management Fee	BACS	£16,365.00		£16,365.00
Receipts and/or Transfers					
Interest on Reserve and Deposit Accounts					
Date	Item	Cheque No	Current Account	Deposit Accounts	Total
			Deposits		
31 Jan 20	Balance		£82,161.58	£35,805.80	£117,967.38

15.2 Budget for 2020/2021 was reviewed and approved and the precept was agreed at £30,600 an increase of 2% on last year.

16 Any other business.

16.1 The Homestead Yarningale Common and Deeds of Grant affecting the title. was discussed and the request by the current owners to merge the two deeds was agreed in principle, as so long it is clear that they retain liability for the upkeep of the road.

17 Meeting Dates

17.1 Dates agreed are: 6th April 2020, Annual Meeting 4th May 2020, 1st June 2020, 3rd August 2020, 5th October 2020 & 7th December 2020.

