



PARISH COUNCIL OF CLAVERDON

Minutes 5th October 2020

Present – Councillor S. Lawton (Chairman), Councillor D. Middleton, Councillor H. Spiers, Councillor K. Meeson, Councillor P. Bicknell, Councillor N. Dargan, County Councillor J. Horner(part) and 4 members of the public.

Apologies for absence. District Councillor P Richards

Declarations of Interest

There were no declarations of interest made at the Meeting

1 Minutes of the last Meeting.

1.1 Proposed by the Chairman, seconded by Councillor K. Meeson, the minutes of the Council Meeting held on 13th July 2020, were taken as read and approved by all councillors present.

2 Public Input

- 2.1 County Councillor J. Horner Gave a brief update on his November report, a summary of which is provided.
- 2.1.1 Warwickshire County Council is considering a single unitary/2 unitary system to replace the current 3 tier system and WCC voted to send the PWC (recommending single unitary) report to the Minister and invited the Districts to submit their Deloitte report (recommending 2 unitary). It appears that the Government has now pulled back from pushing ahead with wholesale reform of Local Government due to the continuing epidemic.
- 2.1.2 JH Highlight the cost of social care and last year Warwickshire spent 75% of its budget on Social care for Children, Adult Care and Public Health. This does not include the cost of schools funding which is a pass through from Westminster. For the County and District combined accounts this social care drops to 67% of the budget. Just under 3% of the population benefit from social care support.
- 2.1.3 The October Arden Clerks and Chairs meeting will receive a briefing from the Police on the Rural Crime unit and the regular Alcester North Safer Neighbourhood Team update. A discussion will be held with head of engineering delivery at the County on joint working with parishes. Proposals will be reviewed for parish funded additional uniformed security presence to enforce and prosecute speeding and ASB, and the use of private contractors for gritting village and town roads not covered in the County Council gritting programme.
- 2.1.4 MP Nadhim Zahawi has been unable to persuade the County to allow parish funded average speed cameras for speed enforcement.

3 Planning.

3.1 Update on previously considered applications.

- 3.1.1 19_01243_FUL Heart of England Farms, Henley Road, Claverdon, CV35 8PS Erection of turkey and geese growing building. **Approved**
- 3.1.2 Claverdon Hall Farm, Lye Green, 19/03569/COUQ Prior approval notification for change of use of agricultural buildings to five dwelling houses and associated operational development under Class Q(b). **Prior Approval Refused**
- 3.1.3 20/00247/LD Ossetts Oak Ossetts Hole Lane Yarningale Common, Single storey rear extension. Lawful development certificate. **No response – Lawful development certificate granted**
- 3.1.4 20/00719/FUL Proposed new feature porch, feature corner glazing, amended bay windows, extension to first floor to include amended roof and new dormer windows at Brooklands Cottage, Kington Lane, Claverdon. **Approved**
- 3.1.5 20/01089/FUL Change of use of agricultural land to school playing field at Wolverton Primary School, Wolverton Fields, Norton Lindsey, Warwick CV35 8JN . **Approved**
- 3.1.6 20/01200/FUL Yarningale Farm Yarningale Lane Yarningale Common CV35 8HW Construction of new garage with guest bedroom over, extension to form kitchen and repairs to the Yarningale Farm **Support, Approved**

- 3.1.7 20/01404/COUQ Claverdon Hall Farm Lye Green Claverdon Warwick CV35 8HJ Prior approval notification for the change of use of agricultural building into 1no. dwelling including associated operational development under Class Q(b). **Prior Approval Refused**
- 3.1.8 20/01359/FUL Cherry Tree Cottage 3 The Green Claverdon CV35 8LL Side extension. **Approved**
- 3.1.9 20/01545/LBC Side extension. Cherry Tree Cottage, 3 The Green, Claverdon, Warwick CV35 8LL **Approved**
- 3.1.10 20/01255/FUL St Michael And All Angels Church, Church Road Claverdon CV35 8NT Change of use of land from paddock to burial ground. **Approved**
- 3.1.11 20/01137/FUL Land Off St Michaels Road Claverdon .Erection of 5 no dwellings and garages **Refused**
- 3.2 **Applications Responded to Inter-meeting**
- 3.2.1 20/01398/FUL Construction of a barn on the land for safe storage at Field Adjacent to Glenhurst Farm, Henley Road. **Objection**
- 3.2.2 20/01562/FUL. 20/01563/LBC The Homestead , Yarningale Lane, Yarningale Common, CV35 8HW Take down existing rear garden room and side entrance canopy and erection of new rear garden room and new side extension to form boot room and side entrance canopy for Mr Russell Garner-Jones **No objection/ Approved**
- 3.2.3 20/01884/TREE 6 Church Road, Claverdon, Warwick, CV35 8PB T1 - walnut - Crown lift to 4metres. Reduce crown overall by approx 3metres to shape and balance retaining height of 9-10metres and spread of 8-9metres. Prune out deadwood. **No Objection/ Approved.**
- 3.2.4 19/03482/FUL Erection of 9 n. 6.5m high floodlight columns Claverdon Tennis Club, Station Road, Claverdon, **Support with restrictions**
- 3.2.5 20/01980/FUL Change of use of redundant barn to ancillary residential use and change of use of associated land to garden land. Holly Cottage, Ossetts Hole Lane, Yarningale Common, CV35 8HW **No objection/ Approved.**
- 3.2.6 20/01931/VARY Variation to planning permission 17/01424/FUL (date of decision 23/08/2017), to make changes to the Proposed dimensions at Claverdon Oaks, Henley Road, Claverdon, Warwick CV35 8PS **No objection**
- 3.2.7 20/02060/FUL New timber boundary fence The Fieldings , Langley Road, Claverdon, CV35 8PJ **No representation, Refused**
- 3.2.8 20/02162/TPOT2 - oak - Crown reduction of approx 1metre in spread and height to viable growth points, reduce branch to clear roof of the house by 2metres. Remove deadwood at 10 Glebe Road, Claverdon, Warwick, CV35 8NX **No representation**
- 3.2.9 20/02286/TREE At Dorothea Mitchell Hall, Station Road, Claverdon, Warwick CV35 8HF **No representation, Approved**
- 3.2.9.1 T3 - sycamore - Crown lift by 3-4metres
- 3.2.9.2 T4 and T5 - Lawsons cypress - Crown lift by 3-4metres
- 3.2.9.3 T7 - cherry plum - Reduce crown by approx. 1-2metres. Remove small diameter hung up branch in upper crown to the east
- 3.2.9.4 T8 - Lawson cypress - Crown lift by approx. 3metres
- 3.2.9.5 T9 - sycamore - Remove deadwood
- 3.2.9.6 T10 - ash - Reduce crown by 3-4metres
- 3.2.9.7 T20 - ash - Reduce crown by approx 3-4metres and remove ivy growth
- 3.2.9.8 T21 - ash - Remove ivy
- 3.2.10 20/02285/TPO Dorothea Mitchell Hall, Station Road, Claverdon, Warwick CV35 8HF **No representation**
- 3.2.10.1 T1 pedunculate oak - Reduce the end weight of western and eastern primary limbs approx 3metres to suitable live growth points and reduce remaining upper crown by 2-3metres to rebalance and to alleviate weight on decay in old pruning points at 6-8metres
- 3.2.10.2 T15 and T17 - Corsican pine - Remove deadwood
- 3.2.11 20/01779/FUL Retainment of existing garage, Fox Meadow, Wolverton Fields, Norton Lindsey, Warwick CV35 8JN **No representation**

3.3 **Planning Issues for comment to SDC after the Parish meeting**

- 3.3.1 20/02623/TREE Proposed Conifer tree (T1) - Reduce height from approximately 12-15metres, by approximately 3m (to bottom of hole). To remove a hole with has opened up in the middle of the crown due to broken branch(es) in recent high winds At Bryn Arden, Henley Road, Claverdon, CV35 8LJ. **No Objection.**

4 **Housing in Claverdon**

- 4.1 Consider and approve request from Claverdon Land Trust for a grant of £500 towards running costs. Councillors considered the merit of the application but felt that other grants and moneys were available to the trust and felt that it was not something they could fund at this time. Proposed by Chairman and seconded by Councillor Nick Dargan and agreed by all councillors present.

5 **Policing, CLASP & CASE.**

- 5.1 Councillor Hazel Spires advised nothing major to report. A few power cuts had disrupted the ANPR cameras and there has been some recent speed checking done in the village. It was noted that crime in the village seemed very low at present,

6 **Recreation Field**

- 6.1 **To consider and approve proposed fencing for new Playground.** Chairman SL advised that the boundary has not been established leading to a delay in getting quotes for fencing, but that now the groundworks have been completed would be able to get some quotes. Discussion ensued about siting of fence and number of gates. Playground team advised 2 gates were advisable by ROPSA from a bullying perspective and to enable easier retrieval of ball from Ball Throw and access from the other side of the Recreation ground. **Action SL to get fencing quotes with 2 gates.**
- 6.2 **Review current Pavilion and Recreation ground mgt costs.** Discussion of current mgt costs previously sent by email and discussion around current arrangements. The Parish Council considered a request by Claverdon AFC that their purchase of a mower for Claverdon Gardening Services who mow the field, should be reflected in determining any charge for use of the field. However, this was not request felt to be fair. SL outlined that the Parish Council had no interest in owning a lawn mower (which was purchased with no prior consultation with the CPC) and that users such as Cricket and Football clubs should pay a fair contribution towards the mowing of the field (and potentially any other village groups or users who might now want to use the upgraded facilities). Chair SL suggested that the Parish Council should seek other quotes for mowing the field to ensure we are getting the best value. **Action JW to obtain further quotes for Recreation ground mowing** Councillors expressed a view that they wanted to understand who was currently using the field and what revenues were being raised and where they were going. **Action JW a to contact clubs to understand use and revenues.**
Once Parish Council have this information, then further proposals could be developed as to use and charging. **Action SL to develop options for charging going forward.**
- 6.3 To consider and approve proposed arrangements for Cleaning/Maintenance of Pavilion. **Action SL agreed to develop proposals in due course.**
- 6.4 **To consider and approve proposed arrangements for booking of Pavilion and Recreation ground** e.g. diary mgt/User agreement/ keys for Pavilion users and child safeguarding policy. SL agreed to develop proposals in due course, but advised no urgency as the pavilion is not being used at present due to Covid. Councillor HS highlighted that the pavilion was open to use the toilets and discussion ensued as to who has currently had keys. A member of the public asked if there was Covid policy in place for the pavilion, SL replied no, as it is technically not open and areas are locked other than the toilets.
- 6.5 Consider and approve current usage of Recreation Field and fair use for Residents. There has been increase activities on the field with children's activities most weekdays after school and matches being played 2-3 times in a weekend. Councillor KM expressed the view that we should seek to have fair use of the pavilion and recreation field for all Claverdon residents, not just the sporting organisations and that the field was in danger of being overused by sports activities.
- 6.6 **Consider and approve Playground installation by Kompan and payment of equipment only £ 28,372.42 and installation invoices £ 28,545.36 inc vat.** Councillors all agreed that the installation had outstanding issues and that the Parish Council could write a letter to outline concerns before the installation invoice would be paid. **Action JW to draft letter to Kompan.**
- 6.7 **Consider and approve to pay Fairways for drainage work on recreation ground** £ 5724.00 inc vat and accept donation from football club for full amount with Chair SL suggesting that any VAT reclaimed might go towards

any further work required on the Recreation ground. . Proposed by Chair SL and seconded by Councillor Hazel Spires and agreed by all councillors present.

- 6.8 **Consider and approve tree work required to 2 of the laburnum trees at the park close end of the field.** One is dying and the other needs pruning of the branches coming from the base. Chair SL suggested that a tree expert was called in to examine the trees and advise. **Action SL to contact Mark Truslove or Xtreme tree care**
- 6.9 **Consider and approve signs for pavilion/ playground Action SL to decide which signs are needed for pavilion to mark areas and usage guidelines.**
- 6.10 **Consider and approve plans for the original younger children's play area which has been removed.** After discussion it was decided to see if the school, in the first instance might be interest in developing the area. **Action to contact school to see if they wish to take this on as a project JW.** Councillor HS asked if the fence in that area would be replaced. **Action SL agreed to ask the fencing contractors for the playground to also quote for the area by the old children's playground.**

7 Footpaths /Bridlepaths

- 7.1 Update on how to make pathways more accessible to those with disability and mobility issues e.g. wooden stiles. Chair SL suggested that the Parish Council obtain quotes for the first 10 candidate stiles. Action JW/SL

8 Yarningale Common

- 8.1 Consider and approve proposals for biodiversity work under the mgt plan. Chair SL outlined the work required by the end of the year (mowing, pond clearance and possible lining and tree clearance) and meetings with our WCC consultant David Cole upcoming and quotes being sought and agreed to report back once this had taken place.

9 Dorothea Mitchell Hall

- 9.1 Update on DM HALL - letter to charity commission. Claverdon Parish council has written a letter of complaint to the Charities commission about the behaviour of some DM hall trustees. A member of the public asked about the nature of the complaint. SL gave an account of the complaints made by member of the public, about DM hall trustees in their dealings with Claverdon Village Nursery (CVN), the Tennis Club and to a lesser extent Claverdon Surgery. In the specific case of the CVN, trustees broke the 1954 Landlord and Tenant act to enter the property and acted threateningly toward the owner. When the Parish Council as landowner and custodian trustee of the DM hall requested trustee resignation, explanation and/ or an apology, they were told that it was nothing to do with the Parish Council, therefore the Parish Council decided that its only recourse was to make a formal complaint to the Charities Commission.

10 Finance

- 10.1 To authorise payments due to date and approve the account projection to end of Sept 2020. Chair SL questioned the money was yet to be received from Sport England under the terms of the grant (5% retention upon completion). **Action Review DCE Contract to ascertain if we could now claim the remaining £3500 of grant monies SL.** After consideration by Councillors & upon the proposal of the Chairman, seconded by Councillor Hazel Spires, payments due as listed below, to the end of September 2020, were approved by all Councillors present.

AGENDA ITEM 10.1								
Date	Item	Cheque No	Current Account		Deposit Accounts	Yarningale Account		Total
			Deposits	Debits		Deposits	Debits	
30 Jun 20	Balance		£75,184.73		£35,870.52	£16,248.20		£127,303.45
	Payments for Approval							
8 Jul 20	Parish Clerk's net Jun 2020 Salary	Bacs		£567.46				(£567.46)
8 Jul 20	Parish Clerk's Jun 2020 Expenses	Bacs		£54.34				(£54.34)
8 Jul 20	Apr/May/ Jun 20 Income Tax deductions re. Clerk's salary	Bacs		£32.60				(£32.60)
6 Jul 20	Pavilion Electricity 22-05-20 to 20-06-20	DD		£97.24				(£97.24)
8 Jul 20	24.6.20 Mowing of the village and verges (4 of 8)	Bacs		£456.32				(£456.32)
18 Jul 20	Clerk net July 2020 Net Salary and overtime	Bacs		£828.35				(£828.35)
6 Aug 20	Parish Clerk's July 2020 Expenses	Bacs		£81.52				(£81.52)

18 Jul 20	Mow Recreation Field June 2020 4 cuts	Bacs		£300.00		(£300.00)
	<i>Item</i>	<i>Amount</i>				
	Allowance July	£26.00				
	HP Instant Ink - Ink supply for Printer. July	£21.99				
	Mileage July	£33.53				
	Total	£81.52				
6 Aug 20	Pavilion Electricity 21-06-20 to 21-07-20	DD		£62.01		(£62.01)
23 Jul 20	ICO Data Protection Renewal Fee	DD		£35.00		(£35.00)
Receipts and/or Transfers						
27 Jul 20	Pavilion fixtures and fittings	Cheque	£5,000.00			£5,000.00
31 Jul 20	Interest on Reserove and Deposit Accounts July				£3.06	£3.06

Date	Item	Cheque No	Current Account		Deposit Accounts	Yarningale Account		Total
			Deposits	Debits		Deposits	Debits	
31 Jul 20	Balance		£77,669.89		£35,873.58		£16,248.20	£129,791.67
Payments for Approval								
6 Aug 20	22.7.20 Mowing of the village and verges (5 of 8)	Bacs		£456.32				(£456.32)
10 Aug 20	Post installation playground safety report inspection fees. 29/7/2020	Bacs		£474.00				(£474.00)
10 Aug 20	Mow recreation field July 5 cuts	Bacs		£375.00				(£375.00)
14 Aug 20	Interim Costs of extension of Pavilion at Recreation Ground	Bacs		£8,400.00				(£8,400.00)
3 Sep 20	Clerk net Aug 2020 Net Salary	Bacs		£558.40				(£558.40)
3 Sep 20	Clerk's Aug 2020 Expenses	Bacs		£33.90				(£33.90)
1 Sep 20	Pavilion Electricity 22-07-20 to 14-08-20	Bacs		£50.52				(£50.52)
	<i>Item</i>	<i>Amount</i>						
	Allowance August	£26.00						
	HP Instant Ink - Ink supply for Printer. Aug	£7.99						
	Total	£33.99						
Receipts and/or Transfers								
7 Aug 20	Grant payment for Pavilion ext. & refurb.	Bacs	£22,745.00					£22,745.00
31 Aug 20	Interest on Reserve and Deposit Accounts Aug					£2.76		£2.76
18 Aug 20	Easement grant charge Holly Cottage	Bacs	£500.00					£500.00
Date	Item		Current Account		Deposit Accounts	Yarningale Account		Total

		Cheque No	Deposits	Debits		Deposits	Debits	
31 Aug 20	Balance		£90,566.75		£35,876.34	£16,248.20		£142,691.29
	Payments for Approval							
11 Sep 20	Gym equipment for Recreation Field	Bacs		£3,567.13				(£3,567.13)
21 Sep 20	Rut repairs 7th August	Bacs		£420.00				(£420.00)
21 Sep 20	Payroll and PAYE services	Bacs		£180.00				(£180.00)
23 Sep 20	Mow recreation field Aug 4 cuts	Bacs		£300.00				(£300.00)
23 Sep 20	Mow recreation field Sept 5 cuts	Bacs		£375.00				(£375.00)
23 Sep 20	Jul/Aug/ Sep 20 Income Tax deductions re. Clerk's salary	Bacs		£98.32				(£98.32)
30 Sep 20	Clerk net Sept 2020 Net Salary	Bacs		£753.55				(£753.55)
	<i>Item</i>	<i>Amount</i>						
	Allowance August	£26.00						
	Allowance Sept	£26.00						
	HP Instant Ink - Ink supply for Printer. Sept	£7.99						
	Mileage Sept	£2.93						
	Post Sept	£1.30						
	Total	£38.22						
30 Sep 20	Clerk's Sept2020 Expenses	Bacs		£38.22				(£38.22)
	Receipts and/or Transfers							
30 Sep 20	Precept income for second half of 20/21 Financial Year	Bacs	£15,300.00					£15,300.00
	Interest on Reserve & Deposit Accounts. Sept					£3.25.		£3.25
Date	Item		Current Account		Deposit Accounts	Yarningale Account		Total
		Cheque No	Deposits	Debits		Deposits	Debits	
30 Sep 20	Projected Balance		£100,134.53		£35,879.59	£16,248.20		£152,262.32

10.2 **Income & Expenditure for the 3 months to 30th Sept 2020** –Councillors reviewed the Income & Expenditure Account and on the proposal of The Chairman, seconded by Councillor Ken Meeson approved the 3 months Income & Expenditure Account to 30th Sept 2020

Claverdon Parish Council Accounts for the Year to 31 March 2021				
ITEM 10.2- AGENDA	Budget for the Year	YTD Payments & Receipts to 30/09/2020	Period 1/7/2020 to 30/9/2020	NOTES
.				
<i>Precept</i>	£30,600.00	£30,600.00	£15,300.00	<i>Precept 2nd half year</i>
<i>Recreation Field (Clubs Etc.)</i>	£0.00	£0.00	£0.00	
<i>Bank Interest</i>	£150.00	£18.04	£8.88	
<i>Miscellaneous</i>	£0.00	£0.00	£0.00	
<i>Playground Grants & Fundraising - WALC & Donations</i>	£8,000.00	£8,344.61	£5,000.00	<i>£5000 Claverdon Village Fete Charity Donation for Pavilion fixtures and fittings</i>
<i>Pavilion Refurb & Extension Grants</i>	£48,416.00	£22,745.00	£22,745.00	<i>Sports England grant for Pavilion Remainder in budget already claimed last year.</i>
<i>Verges mowing reclaim from SDC</i>	£1,300.00	£0.00	£0.00	
<i>Wayleave Rent and Easements</i>	£277.00	£500.00	£500.00	<i>Holly Cottage</i>
<i>VAT Reclaimed</i>	£17,650.00	£11,623.41	£0.00	
	£0.00	£0.00	£0.00	
<i>Yarningale Biodiversity Management Plan Payment</i>	£5,818.00	£5,818.00	£0.00	
<i>WCC Councillors Grant Fund</i>	£1,000.00	£0.00	£0.00	
	£0.00	£0.00	£0.00	
Total	£113,211.00	£79,649.06	£43,553.88	
Expenditure				
<u><i>Administration</i></u>				
<i>Clerk's Salary</i>	£8,500.00	£4,883.02	£2,838.68	
<i>Clerk's & Admin Expenses</i>	£1,200.00	£611.10	£350.99	
Total	£9,700.00	£5,494.12	£3,189.67	
<u><i>Recreation Field</i></u>				
<i>Mowing</i>	£2,295.00	£2,100.00	£1,350.00	
<i>Playgrounds - new all ages playground at Recreation Field.</i>	£48,000.00	£5,472.61	£2,972.61	<i>Kompan Gym Equipment for new Play area</i>
<i>Pavilion Refurbishment/Rebuild</i>	£20,715.00	£29,500.00	£7,000.00	<i>Landscaping, decoration, and Fascia/ Soffit works</i>
<i>Other General Maintenance and Field work</i>	£1,650.00	£1,151.14	£944.78	
Total	£72,660.00	£38,223.75	£12,267.39	
<u><i>Yarningale Common</i></u>				
<i>Biodiversity Management work & fees</i>	£5,818.00	£345.00	£0.00	
<i>Mowing</i>	£700.00	£0.00	£0.00	
<i>General Maintenance & Other major works</i>	£1,750.00	£0.00	£0.00	

Total	£8,268.00	£345.00	£0.00	
Other Village Areas				
<i>Verges and Lye Green Mowing</i>	£3,048.00	£1,521.08	£760.54	
<i>CLASP / CASE / Road Safety</i>	£0.00	£0.00	£0.00	
<i>Trees, Footpaths and Gritting, Village and Lye Green Maintenance</i>	£2,350.00	£150.00	£0.00	
<i>Village Green Design Costs</i>	£6,000.00	£0.00	£0.00	
	£0.00	£0.00	£0.00	
Total	£11,398.00	£1,671.08	£760.54	
Miscellaneous and Professional				
<i>Professional Costs</i>	£2,655.00	£860.77	£0.00	
<i>VAT Payable</i>	£16,355.00	£7,722.70	£2,342.60	
	£0.00	£0.00	£0.00	
<i>General other costs</i>	£3,260.00	£814.13	£35.00	WALC, training
Total	£22,270.00	£9,397.60	£2,377.60	
Total Expenditure	£124,296.00	£55,131.55	£18,595.20	
Surplus / (Deficit)	-£11,085.00	£24,517.51	£24,958.68	Kompan invoices outstanding @ £47430.7 NET
<i>Opening Bank Balance 1/4/2020</i>		£124,708.81		
<i>Closing Bank Balance 30/9/2020</i>		£149,226.32		
<i>Balance Change</i>		£24,517.51		

10.2.1 **Bank Reconciliation** – Councillors, having reviewed the Bank Reconciliation, all approved it. NOT signed due to it being a virtual meeting.

<u>CLAVERDON PARISH COUNCIL</u>		<u>For the Financial Year ending 31st March 2021</u>			
<u>BANK RECONCILIATION</u>		<u>Quarter ending -</u>		<u>30-Sep-20</u>	
Prepared by	Jane Whitehurst	Position			
01/10/2020					
Approved by	Position			
Date				
	<u>Date</u>	<u>Current Account</u>	<u>Investment Account</u>	<u>Yarningale Account</u>	<u>TOTAL</u>
		<u>£</u>	<u>£</u>		<u>£</u>
BALANCE PER BANK STATEMENT AS AT	30/09/20 20	100134.53			100134.53
			35879.59		35879.59
				16248.20	16248.20
<u>Less unrepresented cheques/payments</u>					
CPRE annual renewal		36.00			36.00
DCE Inv- 0037 playground groundworks		3000.00			3000.00
<u>Add any banked funds not cleared</u>					
					0.00
					0.00
NET BANK BALANCES AT 31/03/2020		<u>£97,098.53</u>	<u>£35,879.59</u>	<u>£16,248.20</u>	<u>£149,226.32</u>
The net bank balance reconciles to the Cash Book (receipts & payments) for the period to date/ year as follows					
<u>CASH BOOK.</u>					
Opening Balance at 31/3/20 per AGAR		124708.81			
ADD - Receipts during the period		79649.06		From total income on budget and balance sheet	
LESS - Payments during the period		55131.55		From total expenditure on budget and balance sheet	
NET BANK BALANCES AT 30/09/2020		<u>149226.32</u>			

11 Annual Governance & Accountability Return 2019/20 Part 3

11.1 JW explained that The AGAR had been received by external auditors but that as our income was over £200,000 last year (due to sale of Tattlebank wood), we would undergo an intermediate audit level meaning extra scrutiny of our accounts 2019-2020 and possibly into this year as well and reemphasised the importance of proper recording of expenditure decisions in the minutes.

12 General Other matters/ including any arising from Earlier Meetings and not already covered. (No decisions are to be taken on any items discussed under this heading)

12.1 Councillor HS raised the overgrown hedge issues raised by a member of the public along Yarningale Lane. SL advised that the Parish Council would look for quotes for this as we asked for quotes for the other Yarningale bio diversity work. Councillor KM raised the issue of the broken notice board where the glass door has come off at the bottom of Yarningale road. Determine repair work needed on notice board JW

13 Meeting Dates

13.1 7th December 2020.

Actions

Agenda Item No.	Agenda Item	Action	Responsible
6.1	To consider and approve proposed fencing for new Playground.	Get fencing quotes with 2 gates.	SL
6.2	Review current Pavilion and Recreation ground mgt costs.	Obtain further quotes for Recreation ground mowing. Contact clubs to understand use and revenues. Develop options for charging going forward.	JW JW SL
6.3	To consider and approve proposed arrangements for Cleaning/Maintenance of Pavilion.	To develop proposals in due course.	SL
6.6	Consider and approve Playground installation by Kompan and payment of equipment only £ 28,372.42 and installation invoices £ 28,545.36 inc vat.	Draft letter to Kompan.	JW
6.8	Consider and approve tree work required to 2 of the laburnum trees at the park close end of the field.	Contact Mark Truslove or Xtreme tree care	SL
6.9	Consider and approve signs for pavilion/ playground (playground signs have been designed but need fabricating).	Decide which signs are needed for pavilion to mark areas and usage guidelines.	SL
6.10	Consider and approve plans for the original younger children's play area which has been removed.	Contact school to see if they wish to take this on as a project.	JW
7.1	Update on how to make pathways more accessible to those with disability and mobility issues e.g. wooden stiles.	Parish Council obtain quotes for the first 10 candidate stiles.	JW/SL
10.1	To authorise payments due to date and approve the account projection to end of Sept 2020.	Review DCE? Contract to ascertain if we could now claim the remaining £3500 of grant monies	SL
12.1	General Matters	Determine repair work needed on notice board	JW